



Unsworth Academy – Provider Access Policy Statement

Introduction

This policy statement sets out Unsworth Academy's arrangements for managing the access of providers to every student in Years 7 – 11 to discuss both academic and non-academic routes that are available to them as part of a holistic careers programme, enabling all our students to make an informed choice about their post-16 provision. This complies with the school's legal obligation under section 42B of the education act 1997 and with the Department of Education, July 2021: "Baker Clause" information relevant from the Provider Access Legislation, January 2023 and the updated Careers Guidance and Access for education and Training Providers, 2025.

[Careers guidance and access for education and training providers - GOV.UK](https://www.gov.uk/guidance/careers-guidance-and-access-for-education-and-training-providers)

All students are entitled:

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- These will be delivered throughout the academic year through a range of different careers events, assemblies, workshops and also during National Apprenticeship Week and National Careers Week.
- To hear from colleges/sixth forms about their post 16 opportunities through assemblies, Options events, group discussions and taster sessions.
- To understand how to make applications for the full range of academic and technical courses (including A-levels, T-Levels, BTECs and Apprenticeships).

This is also measured regularly against the careers standards of the Gatsby benchmarks using a Compass+ Assessment framework and evaluation with students, teachers and senior leaders as part of a progressive careers programme.

Unsworth Academy proactively seeks to build relationships with sixth form colleges, apprenticeship providers, universities and employers as we plan our careers programme and drop-down day activities throughout the school year. We ensure all our students have access to the most current and up to date careers information at key transition points and that providers have multiple opportunities to speak to students and their parents, to offer information on vocational, technical and apprenticeship qualifications and pathways. We also strive to ensure that our enrichment offer and opportunities to develop student cultural capital are regularly utilised.

Unsworth Academy ensures that staff involved in personal guidance and pastoral support are up to date with their knowledge through a programme of Continuing Professional Development.

Management of Provider Access Requests.

Providers wishing to request access should contact Mrs H Isles – SLT Careers Lead.
Telephone: 0161 798 9820 or hannah.isles@unsworth.set.org

Pupil Offer and Opportunities for Access:

We have a range of activities and resources to ensure our students and parents have access to a full careers programme of information through assemblies, drop-in lunch times, parents' evenings, options evenings, careers fairs, apprenticeship workshops, newsletters, email, and social media. Careers drop down mornings are built into the school calendar to ensure CEAIG is delivered to all students across all years.

Any provider is welcome to contact us to discuss what they can provide for our students and how we can best accommodate your support. Example activities include careers speed dating, world of work, mock interviews, visits to workplaces, etc.

Unsworth Academy will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. For example, Worktree – Virtual Employer Encounters. Technology checks in advance will be required to ensure compatibility of systems.

Student Experiences (Years 7-11)

Target Group	Autumn Term	Spring Term	Summer Term
Year 7 Developing your skills	• Learner Progress Portfolio Induction (form time) • <u>Career drop down session 1:</u> ○ Complete Future Skills Questionnaire ○ Students to use STEP's Careers programme to explore the concept of 'developing your skills'	• <u>Career Drop down session 2:</u> • Content TBC once students complete FSQ and analysis is complete • STEP's Careers programme utilised to support identified gaps • Assembly with Adam Corbally – '<i>Enterprise – what is it and what skills do I need?</i>' (22nd January 2026) • Form time activity – apprenticeship week (9th-15th February)	• Learner Progress Portfolio Update (form time) • <u>Career Drop down session 3:</u> ○ Content based on FSQ, once analysis is complete ○ STEP's Careers programme utilised to support identified gaps
	Enrichment/cultural capital careers trips/clubs - ongoing		
Year 8 School vs Work	• Learner Progress Portfolio Update (form time) • <u>Career drop down session 1:</u> ○ Complete Future Skills Questionnaire ○ Students to use STEP's Careers programme to explore the concept of 'School vs work'	• <u>Career Drop down session 2:</u> ○ Content based on FSQ, once analysis is complete ○ STEP's Careers programme utilised to support identified gaps • Assembly with Adam Corbally – '<i>Enterprise – what is it and what skills do I need?</i>' (22nd January 2026) • Form time activity – apprenticeship week (9th-15th February)	• Learner Progress Portfolio Update (form time) • <u>Career Drop down session 3:</u> ○ Content based on FSQ, once analysis is complete ○ STEP's Careers programme utilised to support identified gaps
	Enrichment/cultural capital careers trips/clubs - ongoing		

Year 9 Personal Qualities and Jobs	• Learner Progress Portfolio Update (form time) • Career drop down session 1: ○ Complete Future Skills Questionnaire ○ Students to use STEPs Careers programme to explore the concept of 'Personal Qualities and jobs'	• Career Drop down session 2: ○ Content based on FSQ, once analysis is complete ○ STEPs Careers programme utilised to support identified gaps • Assembly with Adam Corbally – <i>'Enterprise – what is it and what skills do I need?'</i> (22nd January 2026) • Option Choices assembly – linking to post-16 choices. • Options Evening with Careers Fair (24th March 2026) • STEM Careers – Army Group Activity • Talk and workshop from Further Education Establishment • Form time activity – apprenticeship week (9th-15th February)	• Career Drop down session 3: ○ Content TBC once students complete FSQ and analysis is complete ○ STEPs Careers programme utilised to support identified gaps
Enrichment/cultural capital careers trips/clubs - ongoing			
Year 10 World of Work	• Learner Progress Portfolio Update (form time) • Career drop down session 1: ○ Complete Future Skills Questionnaire ○ Students to use STEPs Careers programme to explore the concept of 'World of Work' • Work Experience – students use this time to contact potential employers if they have not yet secured a placement • Presentations from five Post-16 providers, offering a full range of qualifications. (W/c 15th September) • Bury Careers Event (September 2025) • Duke of Edinburgh launch	• Career Drop down session 2: ○ Content based on FSQ, once analysis is complete ○ STEPs Careers programme utilised to support identified gaps • Assembly with Adam Corbally – <i>'Enterprise – what is it and what skills do I need?'</i> (22nd January 2026) • Identifying potential Post-16 pathways • One to one Careers Interviews (K. Welch) • Careers Fair (24th March 2026) • Duke of Edinburgh • Talk and workshop from Further Education Establishment • GMLPN Apprenticeship Assembly • The National Apprenticeship Show - March 2026 - selected group based on information from careers interviews • Form time activity – apprenticeship week (9th-15th February) • Work experience placement (w/c 27th April for 1 week)	• Career Drop down session 3: ○ Content TBC once students complete FSQ and analysis is complete ○ STEPs Careers programme utilised to support identified gaps • Interview Skills Practice • One to one Careers Interviews • Duke of Edinburgh • Bury College (Post-16) Experience and T Levels information. • Bury College (post-16) experience • Holy Cross Sixth Form Post 16 Experience • Whole cohort - Enterprise Experience day with Adam Corbally – <i>'Dragon's Den'</i> format (8th July)
Enrichment/cultural capital careers trips/clubs - ongoing			

Year 11	• Mock Interview Day with industry experts (24th October) • One to one Careers Interviews • Bury Careers Event (September 2025) • Presentations from five Post-16 providers, offering a full range of qualifications. (W/c 15th September) • Post-16 applications • Additional Connexions meetings with students identified at risk of NEET	• One to one Careers Interviews • Form time activity – apprenticeship week (9th-15th February) • Post-16 Interviews • Careers Fair (24th March 2026) • Talk and workshop from Further Education Establishment	• Results day support from two of our post-16 providers – Bury College & Holy Cross
	Enrichment/cultural capital careers trips/clubs - ongoing		

Any provider wishing to access or provide information and guidance to our students as part of our careers programme will be supported by our teaching staff throughout their visit and never left unattended. We will make available appropriate resources to support provider presentations, which will be discussed and agreed in advance to ensure material meets our quality assurances and security measures.

Providers are welcome to leave copies of their prospectuses or course literature, and we will distribute them to relevant students and have them available in our library. Students can drop into our library to access this information or will be provided with relevant information in their career's guidance interviews.

We can promote and distribute details of careers and apprenticeship literature and vacancies to all relevant students and parents through direct email or promotion in our newsletters/video updates.

Previous providers who have visited our school include:

Bolton College, Bury College, Holy Cross College, Salford Sixth Form Colleges, Hopwood Hall College, Alliance Learning Training Provider, North Lancs Training Group, Greater Manchester Learning Provider Network (GMLPN), Access Creative College, Myerscough College, The Manchester College, Bolton Community College.

The Headteacher will ensure that:

CEIAG events are supported and monitored. The Careers Lead has an overview of CEIAG work and reports regularly back to the SLT team.

The effectiveness of this policy will be measured in a variety of ways:

Feedback from external visitors to the school such as the SET or Ofsted.

The number of students who are NEET in November 2025 having left the school in the previous summer.

This figure can be compared to national figures, as well as against the equivalent figures from similar schools within the borough.

Any complaints regarding this policy should be raised to Mrs H Isles – SLT Careers Lead. Email: hannah.isles@unsworth.set.org

Mrs H Isles will raise the complaint to Mr A Fair Principal of Unsworth Academy.

Monitoring review and evaluation.

The Policy is monitored and evaluated annually via the Senior Leadership Team and Mrs S Sabir, CEIAG Governor

Policy Coordinator: Hannah Isles

Policy Reviewed: October 2025

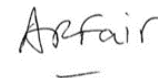
Post 16 pathways for previous students:

<u>Destinations</u>
Access Creative College
BIMM Institute
Bolton College
Bolton Community College
Burnley College
Bury College
Holy Cross College
Hopwood Hall College
Myerscough College
NLTG – Bury
Salford City College
The Football College
The Manchester College
White Rose Beauty College

Approval and Review

Academy Principal: Mr A Fair

Signature:



Date: 10/10/25

Date of Next Review: October 2026