

Upton Junior School
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Headteacher: Mr T Collins

'Growing together, learning together, achieving together'

7 June 2024

Provision	Time	Cost	Supervisors
Breakfast Club	7.45-8.45	£5.00 £2.50 Free School Meals	Mrs Rickeard, Mrs Westwell Miss Dixon, Miss Howell
After school club	3.15-5.30	£8.50 £5 Free School Meals	Mrs Rickeard, Miss Blake Miss Dixon, Mrs Longhurst
Late Fee	5.30	£10	£10 will be charged per session for any late pick-ups after 5.30pm

- As of 19th February 2024 a late fee will be introduced for any pick-ups after 5.30pm, the school office will apply this to your MCAS account the following morning and payment is to be made within 7 days of the charge being applied.
- Please note that a snack and drink will be provided at the afterschool club.
- Places are limited so if you would like to book a place then please apply and make payment through MCAS as per the instructions overleaf.
- When you arrive to collect your child – please call the Afterschool Club directly on 07395 034602

Yours sincerely

Mr T Collins
Headteacher

To create a running balance (in order to pay for the club):

Log into MCAS

Pick 'Outstanding payment' from the left-hand column.

Under outstanding balances, click 'add to basket' for the club you would like to add a balance to.

In the pop-up box, add the amount you would like to pay. Click add to basket.

Go to your shopping basket and checkout. This takes you through to the payment page where you pay by card.



To book a space in breakfast club or after school club:

Log into MCAS. Pick 'Early morning club' from left hand column.

Under wraparound care, pick the club you want and click on 'Enrol' button.

In the next page under your child's wraparound care click on the magnifying glass which will take you to the booking page.

If you are entitled to free school meals, click on the free school meal cost button.

Choose the sessions you would like your child to attend by clicking on the date.

Click 'Proceed' at bottom of page which will take you through to payments.

