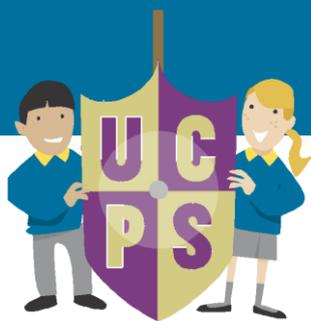


# USWORTH COLLIERY PRIMARY SCHOOL



Manor Road, Sulgrave, Washington, Tyne & Wear, NE37 3BL

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Email: [info@usworthcolliery.co.uk](mailto:info@usworthcolliery.co.uk)

Headteacher: Mr Gary Wright (BA) Hons Dip RAM NPQH

Dear parent/carer

Your child's education is so important to us and with having to close school down we are working hard to ensure we provide high quality lessons and continue to support to your child to make good progress.

Here is a reminder of how remote learning will be provided for your child during this lockdown:

## **1. Seesaw Tasks (BEGINNING WEDNESDAY 6<sup>th</sup> JANUARY)**

Your child will be set three tasks per day, which will be posted on Seesaw. There will usually be an English and a maths task and then a task from one of the other curriculum areas (usually the one they would be covering in class that day). These will be matched to and where possible as similar to the curriculum and the lesson your child would be covering in school. These tasks can be completed on seesaw or on paper and uploaded on to seesaw if you prefer. This work will be marked by the teacher daily. The tasks will be deleted at the end of each day to avoid the system being overloaded with activities.

You should already have your child's log in details for Seesaw. If you cannot find these then contact your child's teacher via email (see below).

## **2. Daily Face to Face Meeting (BEGINNING THURSDAY 7<sup>th</sup> JANUARY)**

A daily face to face meeting with your child's teacher will take place at **9:30am** each day and your child needs to be up, dressed appropriately, logged onto the Teams app and ready to start their virtual school day at this point.

During this meeting your child will have the opportunity to talk to the teacher and their classmates and will hear about the tasks set for them that day. They will also receive some advice from the teacher that will help them complete the daily tasks. There may be group activities or stories may be shared during this session. In this session there may be an opportunity for the children to go over work completed the day before and receive some verbal feedback.

To make this session more effective, if your child has headphones it would be beneficial for them to wear them during the meeting. This will help them concentrate on the class meeting and will reduce the background noise of your home.

If possible, please find a space away from the noise of family life where your child can concentrate on the meeting and prevent other members of the household interrupting the session. Other children who are not part of the class should not be present during this session.

The children will be asked to mute themselves to avoid noise and interference. This way they can concentrate when the teacher is explaining or talking and will be invited to use the hands up icon, the message option or to unmute when they want to speak.

The teacher will support your child with using the Teams app and will set 'class rules' in initial meetings to allow all children to engage effectively with this session

We also ask that web cameras are turned on so children and teachers can see each other and that the session is not recorded

**Tomorrow you will receive a link to a Teams group for your child's class. Click to join and you will receive a link/invite for each morning meeting. It will work better if you download the Teams app prior to the meeting.**

We understand that all of these sessions are happening at the same time each morning for every class. This purposeful to ensure everyone is up and learning. However, if you have more than one child then this may be difficult to manage. In this instance, one child may have to join their class one day and the other child the next day.

### **3. Online Learning Platforms (CAN COMPLETE AT ANYTIME)**

Your child should have the log ins for the online learning platforms that we use in school, such as Lexia, Times Tables Rockstars or Reading Plus. They are in your child's home learning book. These can be accessed at any time and teacher will monitor the use of these. Again if you do not have these ask your child's teacher.

#### **How to contact school**

Remember, pupils and parents can message teachers through seesaw and parents can email teachers directly using the class teacher's email address.

If you need to contact the class teacher with regard to difficulties with work provided or advice on how to support your child to complete the work, you can email them using the address provided in their book. Class teacher emails are [theirname@usworthcolliery.co.uk](mailto:theirname@usworthcolliery.co.uk), for instance [mrwright@usworthcolliery.co.uk](mailto:mrwright@usworthcolliery.co.uk) or [mrswalker@usworthcolliery.co.uk](mailto:mrswalker@usworthcolliery.co.uk). Teachers will check their email and seesaw account several times during the day.

Any questions about school in general then please do not hesitate to contact the main office at [info@usworthcolliery.co.uk](mailto:info@usworthcolliery.co.uk). This mailbox is accessed several times a day. The school office will not be manned from next week but we will be contactable via email.

Your child's teacher will contact you if they have not heard from your child all week. If they cannot get in touch with you, then Mr. Dickinson will contact you. We need to maintain contact to ensure everyone is safe and also check to see if we can offer you any support.

We are not offering paper copies or activities this lockdown due to the activities that we are setting. However, we are offering the loan of laptops.

It is really important that your child is given the opportunity to access all elements of the remote leaning we are providing during this difficult time. By including face to face sessions through Teams, we hope your child will feel part of a class, less isolated and more supported. Structure is important to children and having a structured day with this whole-class 9:30am start will help them manage their time, feel purposeful and hopefully help to support their mental health.

We will continue to keep you informed throughout the closure. Take care and stay safe.

Yours sincerely

Gary Wright  
Headteacher

