



CHARGES AND REMISSIONS POLICY

Policy approved & adopted by	Head of College
Date	Sept 2023
Review cycle	Annual
Next Review	Sept 2024

Residentials Valley College learners are encouraged to attend an annual residential. Residentials allow learners to learn and generalise their independent living skills and the costs for these residentials are determined by the needs of the group. For example, where adaptive facilities and higher staffing ratios are required to meet the learner's needs. The college will endeavour to ensure residential visits are as reasonable as possible per learner. Advocates/learners can pay for the cost of the residential by using a payment plan; those who are unable to meet this are encouraged to discuss it further with the Head of College.

Valley College Learner Fund A weekly voluntary contribution of £5.00 is asked for, via ParentPay. This fund is used to pay for weekly leisure activities, refreshments in and out of college (access to tea, coffee and juice in department and refreshments when undertaking community life skills sessions), special celebration birthday presents and drinks at social events such as the prom.

For those learners who do access the above and regularly do not contribute to the learner fund then, in discussion with advocates, a decision may be made about whether they can access the facilities and activities as described. Without access to the fund, if costs are incurred by a learner, the associated Tutor will copy receipts of expenditure and send them home for advocates to reimburse the college.

Transport Learners access public and college transport on a regular basis. All learners are entitled to a NoW card which allows them to complementary travel on public transport (buses) after 9.30am. There currently is no staff entitlement to the same. The cost of staff bus fares are identified in the Detailed Planning Sheets (DPS) and met via the VC budget cost centre.

PACE Curriculum Enrichment Visits PACE Curriculum enrichment visits are funded by the college. If the visit takes place out of college hours then college will fund transport and tea.