

Admissions Process Overview

Valley College

Initial Contact from learner/advocates

Visit arranged and local authority informed



Local authority request EHCP and related paperwork



Valley College visit current college/placement and/or home to observe applicant and gather additional information



Unable to meet need, application not progressed



Applicant assessed by multi-disciplinary team (MDT) at Valley College

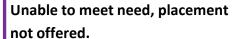


Placement decision reached and if successful, offer letter sent to family by local authority.

Funding information submitted by the college to local authority



Funding approved. Transition planning begins including a MDT Mental Capacity Assessment and Best Interest Decision Meeting.





Advocates, current placement and SEN team at local authority notified of reasons for this decision and information re appeals process provided.