

Valley Primary School

A Member School of Connect Schools Academy Trust



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18th November 2019

Dear Parents

I write to inform you of the unfortunate news that Miss Berry has broken her wrist. Doctors have instructed her to rest, so she will not be in school this week.

The class will be covered by Mrs Wise and Mrs Broadrick, both of these staff members are known to the children and this arrangement avoids agency staff providing supply cover.

The Parent Consultations for 2JB will be rescheduled for later this term, and I would like to apologise for any inconvenience this may cause.

I will write again to update you on the situation once I have spoken again to Miss Berry later this week.

Yours sincerely

Mr. Jackson
Head Teacher