



Assistant Caretaker

PERSON SPECIFICATION

Reports to: Head Teacher & Facilities Manager

	Essential	Desirable
Experience	<ul style="list-style-type: none"> Experience of working in a Caretaker role. 	<ul style="list-style-type: none"> Experience of working in a school environment.
Qualifications	<ul style="list-style-type: none"> NVQ Qualifications in Cleaning and Support Services or equivalent. BICS Qualifications or equivalent in relevant discipline. 	<ul style="list-style-type: none"> Clean Driving Licence.
Knowledge, Skills & Aptitude	<ul style="list-style-type: none"> General knowledge of DIY and unskilled maintenance procedures. Knowledge of industrial cleaning and the safe use of appropriate equipment, chemicals and materials. General knowledge of procedures relating to COSHH, Health & Safety, Manual Handling, Working at Heights Understanding of the safeguarding agenda in a modern day primary school. Experience of managing external contractors. Knowledge of safeguarding procedures within a modern-day primary school. Experience of ensuring key policies and procedures are followed. To work in a methodical manner to ensure the safety and security of the school site. 	<ul style="list-style-type: none"> First Aid Qualification. PAT Testing Qualification. Experience of writing and carrying out risk assessments. An interest in horticulture and assisting with Eco / Environmental projects
Personal Attributes	<ul style="list-style-type: none"> The ability to work alone or as part of a team treating other staff 	<ul style="list-style-type: none"> A willingness to contribute to the

	<p>members and stakeholders with dignity and respect.</p> <ul style="list-style-type: none">▪ The ability to act on your own initiative.▪ Display a can-do attitude when finding solutions to problems.	<p>wider life of the school.</p>
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