Below are guidelines regarding volunteers from KCSE 2018.

**Volunteers**

161. Under no circumstances should a volunteer in respect of whom no checks have been obtained be left unsupervised or allowed to work in regulated activity.

162. Volunteers who, on an unsupervised basis teach or look after children regularly, or provide personal care on a one-off basis in schools and colleges, will be in regulated activity. The school or college should obtain an enhanced DBS certificate (which should include barred list information) for all volunteers who are new to working in regulated activity. Existing volunteers in regulated activity do not have to be re-checked if they have already had a DBS check (which includes barred list information). However, schools and colleges may conduct a repeat DBS check (which should include barred list information) on any such volunteer should they have concerns.

163. There are certain circumstances where schools and colleges may obtain an enhanced DBS certificate (not including barred list information), for volunteers who are not engaging in regulated activity. This is set out in DBS workforce guides, which can be found on GOV.UK. Employers are not legally permitted to request barred list information on a supervised volunteer as they are not considered to be engaged in regulated activity.

164. The school or college should undertake a risk assessment and use their professional judgement and experience when deciding whether to obtain an enhanced DBS certificate for any volunteer not engaging in regulated activity. In doing so they should consider:

* the nature of the work with children;
* what the establishment knows about the volunteer, including formal or informal information offered by staff, parents and other volunteers;
* whether the volunteer has other employment or undertakes voluntary activities where referees can advise on suitability;
* whether the role is eligible for an enhanced DBS check; and Details of the risk assessment should be recorded. 72

165. It is for schools and colleges to determine whether a volunteer is considered to be supervised. In making this decision, and where an individual is supervised, to help determine the appropriate level of supervision schools must have regard to the statutory guidance issued by the Secretary of State (replicated at Annex F). This guidance requires that, for a person to be considered supervised, the supervision must be:

* by a person who is in regulated activity;73
* regular and day to day; and
* “reasonable in all the circumstances to ensure the protection of children.”

166. The DBS cannot provide barred list information on any person, including volunteers, who are not in, or seeking to engage in regulated activity.