

## Occupational Studies - Yearly Overview – 2023/2024

<b>Group</b>	<b>Autumn 1</b>	<b>Autumn 2</b>	<b>Spring 1</b>	<b>Spring 2</b>	<b>Summer 1</b>	<b>Summer 2</b>
<b>KS3</b>	<p>Be able to recognise suitable jobs or training opportunities.</p> <p>Understand how to apply for jobs or training opportunities</p> <p>Be able to take part in an interview</p>	<p>Understand features of good customer service</p> <p>Understand customer needs and how own organisation tries to meet them</p> <p>Understand own organisation's customer service procedures and good practice standards</p> <p>Be able to provide good customer service</p> <p>Be able to review customer service in own organisation</p>	<p>Know about banking services</p> <p>Know about deductions from earnings</p> <p>Understand the importance of own money management</p>	<p>Understand the factors that contribute to a healthy lifestyle</p> <p>Be able to plan a healthy meal</p>	<p>Be able to cook a healthy meal</p> <p>Be able to work towards a healthy lifestyle</p>	<p>Completing any outstanding theory or practical work required to achieve certification</p>

Group	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<b>Year 10</b>	<p>Be able to recognise suitable jobs or training opportunities.</p> <p>Understand how to apply for jobs or training opportunities</p> <p>Be able to take part in an interview</p>	<p>Understand features of good customer service</p> <p>Understand customer needs and how own organisation tries to meet them</p> <p>Understand own organisation's customer service procedures and good practice standards</p> <p>Be able to provide good customer service</p> <p>Be able to review customer service in own organisation</p>	<p>Know about banking services</p> <p>Know about deductions from earnings</p> <p>Understand the importance of own money management</p>	<p>Understand the factors that contribute to a healthy lifestyle</p> <p>Be able to plan a healthy meal</p>	<p>Be able to cook a healthy meal</p> <p>Be able to work towards a healthy lifestyle</p>	<p>Completing any outstanding theory or practical work required to achieve certification</p>

Group	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<b>Year 11</b>	<p>Be able to recognise a range of interpersonal skills</p> <p>Understand the importance of self-management</p> <p>Be able to demonstrate appropriate interpersonal skills</p>	<p>Be able to review own interpersonal and self-management skills</p> <p>Understand the benefits of exercise</p> <p>Understand how to reduce risks when participating in exercise</p>	<p>Be able to participate in exercise</p> <p>Be able to review own participation in exercise</p>	<p>Understand the importance of teamwork</p> <p>Understand roles and relationships within a team</p>	<p>Be able to take part in team activities</p> <p>Be able to evaluate own performance</p>	<p>Completing any outstanding theory or practical work required to achieve certification</p>