

Wallace Fields Junior School
AGM Minutes
Tuesday 10th January 2024 at 20:00 via Zoom

1. Welcome and Apologies

Attending: Jade Dodd (Chair), Kelly Tebbs (Secretary), Sarah Crowther (Treasurer), Rebecca James, Mai Reynolds, Lianne Toyer, Mark Kelly, Sarah Crowther, Simona Sarbut, Emma Dewer and Angelique Panagos

2. 2023 / 2024 Events Round Up:

Circus - runs every 3 years and we think this time scale works best. We would like to review the company next time or come to an agreement about upselling products as their new stall really affected our merch / glow stall.

Race Night / Comedy Night - We think these events are tired now and will not be repeated in the Spring of 2025.

Summer Fair - Great event, enjoyed by all and a great money maker. The only thing that needs to be revisited is the distribution of wristbands sold in advance. Maybe we should run a stall in the days that lead up to the event to prevent long queues on the day.

Fireworks - Another great success. Holding the event on the Juniors side of the school field made the logistics of setting up and breaking down the event so much easier. Glow was bigger and better this year and we provided our own food outlet. The food may need to be reviewed as the queues were long!

Christmas Fair - The new format of running the event in the school day rather than in the cold worked brilliantly last year. We had lots of positive feedback and we will continue with this new structure.

Uniform Sales - Nicolette Dave has kindly taken on our uniform sales and runs them every 3 months or so with ease.

3. New Events for 2024 / 2025:

Bingo – We ran a Bingo night in Autumn 2024. We reduced ticket prices to just £5 including a drink hoping to increase attendance numbers, but unfortunately we were still begging for people to come along. We still made a healthy profit but we were disappointed sales didn't change despite us trying a new event and new ticket price.

Colour Run - We are bringing a new event to the school in Spring 2025. We are hoping a Colour Run on a Sunday Spring day will bring out lots of families to join in the fun. We will run this with the infant school too and hope to raise lots of money for 2025 with this one.

4. Money

Opening Balance: £24,000

Profit : £14,500

Closing Balance: £12,500

Largest payment was our contribution towards the running track - £18,000

Other spending - £20,500 - this was spent on the purchase and installation of the Outdoor Classroom, Playground Climbing Wall, Drumming pads, Benches and lots of class resources

New Purchases - We would like to purchase 2 new sets of Chromebooks before the end of the 2024/2025 school year.

We would also like to pay for the refurbishment of the SEN / Wellbeing Room

5. Voting - committee members and parents on the zoom meeting re-elected the following roles:

Chair - Jade Dodd

Secretary - Kelly Tebbs

Treasurer - Sarah Crowther

Committee Member - Nicolette Dave

6. Resignations - Jade Dodd and Kelly Tebbs would like to step down from their roles as Chair and Secretary as of the end of July 2025

7. PTA Logins and Event Guides - Kelly Tebbs has produced overall and event guides for the new PTA to ensure a smooth hand over.

8. Next meeting date to be confirmed in the new year.