



Wallace Fields Junior School

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13th March 2020

Dear Parents/Carers,

COVID-19 School Actions

In the light of recent government announcements, the senior team have had a meeting, followed by an emergency staff meeting to discuss and plan additional actions to help slow the possible spread of the virus. We are taking measured moves to reduce and maintain a safer environment here at school and we hope that all parents and carers will work in unison with us at this difficult time.

Our intention is to protect the best interests of the children, the staff and all the parents and carers (and their families) whilst maintaining a calm and positive atmosphere at school.

Parents' Evening.

This is now cancelled and teachers will be sending out mini-report slips to all parents. The slips will inform you of your child's reading, writing, spelling, grammar and maths ability and a brief comment on how they are doing in school.

Residential Trips.

France – Cancelled on government advice on school trips abroad. More information to follow regarding possible reimbursement – this is dependent on terms of the insurance. This investigation may take some time – please be patient.

IoW – No direct decision of cancellation. More advice to be sought regarding this trip. Decision to be confirmed at a later date.

Assemblies

No more whole school assemblies until further notice. School assemblies will be upper or lower school only. All class assemblies (i.e. 3M assembly) including the Hooke Court assembly are postponed until future notice.

Closure

The school will not be closing. Public Health England (PHE) will determine if and when maintained schools are to close. If PHE announce a closure of schools, we will close (Surrey County Council will most likely concur with this decision). We will not be closing pre-emptively unless staffing makes the running of the school unmanageable, similar to the conditions that cause snow day closures.

These decisions are regrettable but necessary. Please do not phone the office unless absolutely necessary and these changes are subject to change based on the updates from the DfE and central government. We will be keeping our practices under constant review.



PSHE/Hygiene Promotion

We have ongoing education and routines with the children regarding the washing of hands, good hygiene and a sensible calm approach to knowledge of the virus and how best to reduce the spread of infection. Clubs will go ahead as usual unless the club leader states otherwise due to personal ill health etc. All other school routines will remain the same.

Symptoms Covid-19

The symptoms of having Covid-19 are a dry continuous cough and a temperature over 37.8 degrees. If your child has these symptoms, please keep them off from school and if unsure then seek medical advice.

If your child does not feel well enough for school for a different reason, for example a heavy cold and a headache, then do the usual thing of keeping them home to recover. As soon as they are well enough, they should return to school. Contact the school office as usual for all pupil absences. Please inform the office if your child is off for suspected Covid-19 or a different illness so we can code the absence correctly.

Book Fair: The book fair is going to be on during the day Monday and Tuesday and children can bring money into school in a sealed envelope, labelled with their name, to spend at the book fair. Each class will get a chance to visit the book fair. The book fair will no longer be open after school.

PTA Events

The circus and other events are to be confirmed nearer the time. Keep a close eye on the bulletin for the latest news. If the government restricts larger gatherings of people, then that advice will be adhered to and may cause the subsequent cancellation of the circus. Smaller events such as cake sales and discos should be able to continue as usual.

Updates

We will keep you up to date with the latest advice from DfE and Surrey in order to ensure that we can work together to keep the school running smoothly and as normally as possible. Thank you in advance for your ongoing cooperation and positive actions, we are very grateful for your stoical and active support.

Kindest regards,

Mr. Steve Lee

HEAD TEACHER

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