

Wallace Fields Junior School Newsletter 20th November 2025



Thursday 20th November 2025

KEY DATES FOR NEXT TWO WEEKS

Friday 21st November 2025

- 9:45-11:30 Kurling at Dorking Sports Centre 8 children selected and email sent to parents.
- 15:45-16:50 Year 5 & 6 Rugby at Sutton & Epsom RFC See SPOND
- 20:00 PTA Wreath Making Night including mince pies and mulled wine

- Tuesday 25th November 2025 Prospective Parents Additional Open Day 10:15-11:30
- Tuesday 25th November 2025 Last Science Club week, for this term, for Year 4
 Science Club
- Friday 28th November 2025 Hamper Mufti Day
- Friday 28th November 2025 Year 5/6 Girls Tag Rugby Tournament at Auriol School 13:15 to 14:50. Email sent

Click Here¹ for Upcoming Events

Click here² for School Calendar and to Subscribe to Calendar. Click Here³ for School Term Dates and INSET days

Head's Update

Safeguarding Governor Visit

This week, our safeguarding governor carried out an important safeguarding assurance check. The visit included meetings with the Designated Safeguarding Lead and Deputy Designated Safeguarding Leads (DSLs/DDSLs), as well as selected pupils from across all year groups to ensure a representative cross section of the school community.

Governors reviewed the school's Single Central Record (SCR) and spoke with teachers and staff to assess their safeguarding knowledge and understanding. They also explored a range of scenarios to confirm that staff are clear on how to respond effectively to any safeguarding concerns within school and their regular training and updates enabled them to illustrate how fully informed and responsive the staff are.

I would like to extend our thanks to the staff team and to Mr Christian Kingsley, who led the review. The feedback was constructive, positive, and reassuring. Pupils reported that they feel safe, understand who the trusted adults are, and know how to report and manage any incidents of bullying. Although pupils stated that there is currently no bullying in school, we

¹https://wallacefields-jun.surrey.sch.uk/events

²https://wallacefields-jun.surrey.sch.uk/calendar

³https://wallacefields-jun.surrey.sch.uk/news/2025-03-18-inset-days-confirmed-for-next-academic-school-year

recognise that it can occur, and it is essential that children are familiar with the systems in place and confident that staff are here to ask for help and to protect them.

In addition to this visit, we also complete a full safeguarding audit each year. These processes form part of our ongoing commitment to ensuring that safeguarding is robust and that all systems are working effectively. Promoting wellbeing alongside safeguarding helps children to thrive academically and socially, building resilience and increases their confidence for the future (see below for more details about the Wellbeing Day.

Autism Friendly Review - Visual Timetables

As part of our commitment to being an autism friendly school, every classroom has a clear visual timetable on display on each day. At the start of each day, teachers take time to go through the day's routine with pupils and this remains on the board. This simple but important practice helps autistic children, and those with autistic traits, to feel calm and prepared for the day ahead.

Following our recent autism friendly review by SAFR (SCC), this approach was highlighted as good practice for the school to maintain. We would like to thank all staff for consistently talking through the daily schedule and ensuring this visual display is available. It makes a significant difference to creating a settled and supportive learning environment for all.

Stars of Week



Last week's **Stars of the Week** were announced in the assembly last Friday - they create a superb role model for their fellow peers through their efforts and commitment by following the school values.

Nominated each week in our Celebration Assembly every Friday. All of the Stars of the Week receive a certificate and five house points for showing one or more of the school BELIEVE values - Brilliance, Enthusiasm, Learning, Inspiration, Equality, Vision and Every pupil matters. Well done to this week's winners.

THIS WEEK

Wellbeing Day

On Friday 14 November 2025, our school community came together to celebrate **Wellbeing Day**, a special occasion dedicated to promoting happiness, mindfulness, and a sense of calm. Pupils enjoyed a variety of enriching activities designed to support both emotional and physical wellbeing. Highlights included an energetic African Dance Workshop that encouraged movement and joy, cosy reading sessions that provided time for relaxation, and a range of mindful and wellbeing activities to help pupils reflect and recharge.



1 - African Dance Workshop



2 - Cosy Reading

OTHER EVENTS COMING UP

Hamper Mufti Day - Friday 28th November 2025



Parents' Open Morning at Wallace Fields Junior School

Would you like to see round the school whilst it is in action? No frills or carefully prepared sessions - just a real and exciting opportunity to see the school and feel the atmosphere for yourself that we have here. See the children in action and hear the exciting lessons and activities that are going on. The children will be investigating and learning and if you have any questions you can ask the prefects who are showing you round. After the prefects have shown you around the school and classrooms, any questions that are too technical or relate to your application for a place can be put to the head teacher after your personal tour.

Due to increased demand we have scheduled this **additional open day** in. Please complete the form below if you would like to attend on **Tuesday 25th November 10:15-11:15.** Please assume that you have a confirmed place unless you are contacted by us. This is for parents and carers only (and younger siblings if no childcare available).

10:15 Introduction and Overview of the School by Head Teacher, Mr Lee

10:35 Prefects and School Ambassadors give personalised tours around the school and through the classrooms

11:05 End of Tours and Q & A in the hall with Head teacher, Mr Lee.

Priority will be given to those who have children currently in Year 2 and who will be applying for a place to start in September 2026. Other parents - such as Year 3 parents who may have missed the tours last year, who would like a closer look at the school, are welcome if there are spaces.

Sign up by clicking this link.4

⁴https://forms.gle/4xr1M9FyRozqf5WN9

School Christmas Lunch - Packed Lunch Children Can Sign up

School Christmas lunch will be on **Wednesday 10th December 2025**. The meal is being offered to ALL children and costs **£2.80**. You will find the Christmas menu on our school website.

If your child is usually packed lunches and would like a Christmas lunch, please complete this online form no later than **Friday 28th November 2025**. If your child has a special dietary requirement, please complete the attached form and return it to the School Office **no later than Friday 28th November 2025**.

If your child currently receives a school lunch, you do not need to complete this form as your child is already included in the meal numbers for that day.

Payment will be required on SCOPAY once numbers are confirmed.

Click here to complete form⁵



⁵https://forms.gle/xeQQAgVaaAVcLBAE9

Signature:	Print Name:	Date:
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:

This form should be held with the child's Care and Treatment Plan within the School/Academy office and a copy passed to the Team Twelve15 kitchen.

GDPR - Special Diet Request Form

Special Diets is an area of School/Academy meals provision where personal data of pupils is provided before any special diet can be safely served. This information can include the pupils name, name of School/Academy, manner of class, person transe, medical information and photograph of the child. This information is given willingly and with consent from the panel of guardian. Personal data is not stored by any member of Twelvet'S central teams but held locally at the School/Academy for operational research.

Please be assured all information is held in accordance with data security and data retention policies and most importantly is held with the sole purpose of attending to pupils dietary needs to ensure the health and safety of the children and young adults to whom meals are served.

Pupil photographs on kitchen walls:
 Photographs are not displayed in public view; they are provided with consent from the parents and placed in a discreet place behind the counter so only visible to catering staff.

Pupil photographs in folders:
 Photographs may also be stored in folders within the kitchen or catering office. These are stored in a secure manner and only available to the catering staff.

Pupil photographs in dining hall
 Some School/Academys choose to use photographs and detail dietary requirements on a child's place
mat. Please check with your School/Academy if this practice is in place.

Allergy information including special diet request form and medical notes:
 All special diet pupils should have a special diet request form, along with any medical correspondence, submitted before a special diet can be served. This information is provided with consent from the parent and stored in a secure folder within the kitchen or catering office and School/Academy office.

Retention of Personal Data
 The data referred to will be retained only for the purposes of providing a special diet and will be confidentially disposed of when no longer required for this purpose.

Further information on how we ensure compliance with GDPR can be found at

https://www.surreycc.gov.uk/council-and-democracy/your-privacy

I confirm that I have read and understood the above:

Signature:	. Print Name:	Date:
Parent	Parent	
Signature:	Print Name:	. Date:
School/Academy Representative	School/Academy Representative	
Signature:	Print Name:	Date
Twelve15 Representative	Twelve15 Representative	

January 2020

ermly Review Re Date of review meeting	Signature of School/Academy representative	Signature of Twelve15 Representative	Comments



SPECIAL DIET REQUEST FORM

Child's Name	
Please specify type of diet requested:	
Medical (e.g. Nut/Gluten Allergy)	
Religious (e.g. Halal, Hindu)	
Ethical (e.g. vegetarian = eats no meat or fish	
Please print specific details. Identify food that the chused for likes/dislikes but for medical or cultural	
Non Suitable Foods	Suitable or Substitute Foods
DOES YOUR CHILD HAVE A SIGNIFICANT OR LII	FE THREATENING FOOD ALLERGY?
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PLEASE CIRCLE) YES NO The following is required for medical diets only representative (who signs below) from the pupil	
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PLEASE CIRCLE) YES NO The following is required for medical diets only representative (who signs below) from the pupil avoid misinterpretation. EMERGENCY PROCEDURES FOR USE OF	and should be copied by the School/Academy 's Care and Treatment Plan. N.B. This is essential to Details: (School/Academy to complete)
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January 2020

Outdoor/Eco-area Competition

As a school, we are looking at making the outdoor/eco-area more engaging and for it to be used a lot more as a learning resource. In achieving this, we are looking at changing the area and we want your help! We would like you to create a design of how you would like the outdoor/eco-area to look. You can create it on anything you like, this could include online (Canva), a drawing, a 3D model or any other way you think of. You need to think what tools/equipment you would like in the area and how would the area be used as a way of learning. What subjects would it link to? How would the resources be used? Use your imagination! Their will be prizes for the top 3 and parts of the designs will be implemented into the final design of the outdoor woodland area at Wallace Fields Junior School!

Examples of resources to have in your outdoor area such as a bug hotel, seating logs, a pond, sand/stones, fencing, footpaths, musical or sensory sections and stepping stones.

The deadline for the competition is on the 12th December 2025 and any entries please give to **Mr. Taylor.** We look forward to seeing them.



Christmas Events at Wallace Fields Junior School

Christmas Concert and Singing in the Park



The Christmas Concert - Keep the Date Free

Please keep the evening of **Monday 15th December 2025** from **18:15 - 20.00** free for the Wallace Fields Junior School Christmas Concert which will be held in the at Epsom College Chapel. It is the one opportunity in the year for all the children and their parents/carers to come together so it will be wonderful if everyone gets involved in this annual landmark event. Thank you to all the parents/carers who have emailed the School Office to volunteer

to walk from school to Epsom College and back for the rehearsal on the morning of **Monday 15th December 2025**. It is much appreciated. Thank you.

Christmas Concert - Monday 15th December 2025

Rehearsals are going well for the Christmas Concert at the College Chapel and as the date is approaching, we are writing to give you more details about the event. All parents and siblings are welcome to come to watch and listen to the concert. If for religious reasons your child is unable to attend, please email office@wallacefields-jun.surrey.sch.uk. We expect your child to attend the rehearsal (in the morning during school) and the evening service unless we hear from you.

Timings:

- No-one to arrive on site before 6pm. Parents/carers must NOT arrive before 18:00 and unfortunately there is no parking on site.
- Staff arrive 18:10 through side door
- Pupils in full school uniform drop off at side door 18:00
- Parents/carers /Siblings queue up to enter through back doors of church
- Concert starts 18:40
- Concert should be finished by approximately 19:40
- Parents/carers leave out of the main doors of the church only
- Pupils are collected from teachers/staff from area at the side of chapel please be patient.

If you need disabled access and disabled parking please inform the School Office by emailing Office@wallacefields-jun.surrey.sch.uk

Further information will be sent out next week about collecting children at the end of the concert and a google form for those not collecting their own children. Safeguarding is our key concern so we would appreciate your patience at the end of the concert.

Parent Walking to Christmas Concert Rehearsal

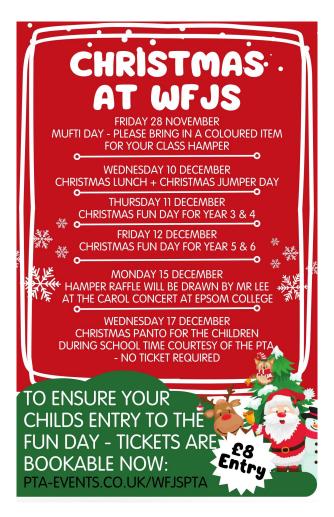
Thank you to the parents who have already signed up to help. We still need some more parent volunteers to walk with the children to and from the Epsom College Chapel in the morning of Monday 15th December 2025 for the rehearsal. We are leaving school at 9:00

and returning at 11:45. Parents do not need to stay for the whole dress rehearsal unless they wish to. If you can help please email:office1@wallacefields-jun.surrey.sch.uk

Carol Singing in the Park - Thursday 11th December 2025

Parents are warmly welcomed to come along and support the school choir, as they bring some Christmas spirit into Alexandra Park. The School Choir will be carol singing in Alexandra Park Recreation Ground by the Park View Café on Thursday 11th December from around 12:45 until 13:10. Children should wear full school uniform (no PE kits) and warm coat. Christmas headwear/tinsel also welcome for this fun event. All parents are very welcome to come along and watch. The cafe will be busy so go early if parents/carers want to buy drinks/lunch to avoid queues. There will be a collection to support school funds, so if you do have any spare change, donations are much appreciated.

Christmas Fun Day



After the success of last year we cannot wait to bring back the festive magic of our Christmas Fun Days!

All children will be invited to join us throughout the school day on 11th (Years 3&4) and 12th (Years 5&6) December where they will enjoy a variety of Christmas games, arts and crafts, inflatables, hot chocolate and Christmas snacks.

ALL included in one inclusive donation price of £8 per child.

This means your kids get all the fun of the Christmas Fair without us asking for your precious time and commitment to help!

Support Wallace Fields Junior School Effortlessly!

The easiest way to support Wallace Fields Junior School is by signing up to easyfundraising!

It's completely free — just shop online with over 8,000+ retailers, and we'll receive a donation at no extra cost to you.

This month only: Join via the **easyfundraising app** and we'll get a £2 bonus donation thanks to their Free £2 App-eal! Plus, if 10 or more of you register, we'll unlock even more bonus funding for the school!

Get started by clicking here⁶.

Once installed, simply choose to support 'WALLACE FIELDS JUNIOR SCHOOL' — every shop makes a difference!



⁶https://www.easyfundraising.org.uk/easyfundraisingapp/?utm_campaign=pmc&utm_source=whatsapp&utm_medium=social&utm_content=pta-bonus-oct-wa1

IMPORTANT REMINDERS and OTHER NEWS

Year 4 Science Equipment - for next week

For our science experiment next week, please can we ask for your help in getting the following resources for your child on **Monday 24th November 2025**

- 1. Empty and clean yoghurt pot (to use as a basket for the parachute)
- 2. Large and strong plastic bag (to make the canopy of the parachute)
- 3. An egg (to place in the pot and drop)
- 4. Something soft for padding (shredded paper, cotton or bubble wrap to wrap the egg)

If you have a spare for any of the above please can you send them with your child as they can be used by someone later or returned if unused.

Children will be making parachutes using these resources to understand air-resistance. We thank you for your continued help and support. The Year 4 Team

Year 3 Design & Technology Week

Over the coming weeks, in December, Year 3 will be completing their D&T unit where they will be creating Christmas packaging! On **Monday 8th December 2025**, Year 3 will look at examples of packaging in all their different shapes, sizes and colours. Please could children bring in any surplus packaging they have at home on Monday 8th December 2025. Examples include cereal boxes, biscuit boxes, tooth paste boxes, washing up power boxes. Any boxes and/or packaging would be brilliant! Please note, no packaging that contained any form of nuts.

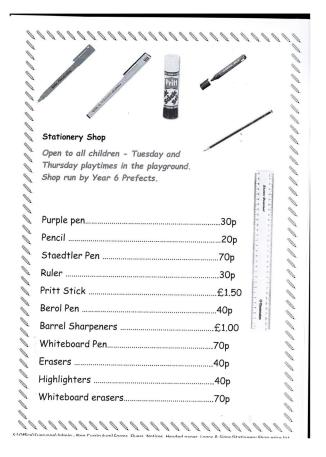
Thank you, Year 3 Team

Stationery Supplies - Stationery Shop Tuesdays and Thursdays

Please remember to replenish your child's school pencil case with items such as white board pens and glue sticks.

Year 3 children are supplied with their original pencil case but will need to restock throughout the year as supplies get low. If the school staff notice they are missing items a stationery slip will be sent home.

Please remember to send your child in with coins in a named purse to purchase stationery items from the **stationery shop** run by Year 6 children on **Tuesdays and Thursdays**. See the price list here.



Financial Support for Children's Instrumental Lessons

Does your child dream of learning an instrument, participating in music ensembles, or pursuing their musical potential, but financial constraints are holding you back? The Cheryl King Trust, a registered charity may well be able to hetp. We believe that music should be accessible to every young person, regardless of their financial circumstances. The Trust offers financial assistance for group or individual instrumental lessons with professional music teachers, music exams, accompanists, and participation in courses, workshops, and ensembles.

Your child does not need to be a musical prodigy. The Cheryl King Trust celebrates the joy of music at all levels, from beginners to advanced students.

Eligibility Criteria:

- Location: Your child must live in Surrey.
- Age: 18 years or younger.
- ullet Income: Your combined annual family income should typically be at or below £35,000. (Exceptions may be made for incomes up to £40,000 in special cases.)

The Trust typically covers 50%-75% of costs, with families contributing the remainder. For households with significantly lower incomes or special circumstances, higher levels of funding much possible to

How to Apply:

- 1. Complete the Application Form which you can find both at the following email address and in the attached word document: https://www.cherylkingtrust.org.uk/how to-apply
- 2. Provide Evidence of Income: Include documents such as 3 months of payslips or your most recent tax self-assessment income summary.
- 3. Submit Your Application either by post: Cheryl King Trust, c/o Marianne Windham, 24 Litchfield Way, Guildford GU2 7QH or by email: applications@cherylkingtrust.org.uk.

Once your application is reviewed and approved, the Trust will arrange to pay an agreed contribution toward your child's music lessons until the end of the current academic year. Progress reports from the music teacher will be required for funding renewal in subsequent years. Take the first step toward unlocking your child's musical journey. The Cheryl King Trust is here to support you in providing your child with the transformative gift of music.



Information about Surrey Arts bursaries is available to support low income families whose children would like to learn a musical instrument. The letter here explains everything you need to know, though please note that currently they are only able to offer clarinet and saxophone lessons at school through Surrey Arts, so these are the only two instruments that would be covered by a bursary.

SAFEGUARDING and WELLBEING





You Are Not Alone - Free Parent OnlineDrop-In

Parenting an autistic child can feel amazing, confusing, and overwhelming, sometimes all in the same day. That's why we host our **no-cost monthly online drop-in sessions for parents and carers**.

First Tuesday of every month 7pm - 8.30pm Platform: Zoom



Erik Wagter - host of the drop-in

What these sessions are all about

We've created a safe, non-judgemental space where parents can bring their questions, share worries and connect with others who 'get it'.

Topics often included:

- Understanding and responding to challenging behaviour
 Making sense of autism on a deeper level
 The ups and downs of family relationships and dynamics

- Working with schools and professionals
 Meeting like-minded parents and realising you are not alone

What parents can expect to take away:

- Feeling heard, appreciated, and understood
 Knowing they are seen as the experts on their own child and family
 Feeling hopeful and having gained practical ideas

Who runs the sessions?

I'm Erik Wagter, co-founder of Autism Family Support Service. Alongside being a social worker, trainer and Solution Focused family coach, I also bring over two decades of personal lived family experience of autism.

If you would like to join please send an email to sallywagter $\mathbin{\!@}$ gmail.com and we will send you the Zoom link.

Autism Family Support Service www.autismfamilysupportservice.com



Free Online Support and Courses - Sign Up for National College

We are part of the **National College** who provide **free training and resources** to parents and carers about staying safe online. The National College's resources aim to help equip parents and carers with the confidence and skills to have age-appropriate, informed discussions with children to keep them safe, healthy and resilient to life beyond the school gates. We would recommend the Award in Online Safety for Parents courses, in particular. To enrol on the National College website and access these free resources, please click the link here https://nationalcollege.com/enrol/wallace-fields-junior-school.

https://nationalcollege.com/enrol/wallace-fields-junior-school

Click here⁷ for More Information About Safeguarding at Wallace Fields Junior School

CLUBS

Year 4 Science Club - End of Term Update

Please note that **Tuesday, 25th November** will be the **final Year 4 Science Club session for this term** with Mrs Hernandez. We would like to thank all the pupils for their enthusiasm

⁷https://wallacefields-jun.surrey.sch.uk/our-school/safeguarding

and participation throughout the term. It has been wonderful to see their curiosity and creativity in action during our experiments and activities.

We look forward to welcoming the children back for more exciting science adventures next term. Further details about dates and topics will be shared in the new term.

Sign Up Now for NS Sport Christmas Holiday Club



** COME ALONG AND JOIN IN THE HOLIDAY FUN ** Having NSSport as an option throughout the school holidays is fantastic. We know all of the coaches and they genuinely Care for my children's safety and well-being and treat them as an individual which is great We ask that children are

dressed appropriately for the weather and to play.

A healthy packed lunch with snacks and a water bottle. No fizzy drinks

Note: Children staying with us for an extended play will need an extra snack.

Venues are NUT FREE, so please support us with this by ensuring all lunches are nut free.

STANDARD PLAY

£30

From 09:45 - 16:15

Our Ofsted service works closely with policies and procedures similar to those in place at schools and care settings. Our unique programmes ensure that your child can maintain their development and learning through play in a safe and appropriate environment.

Upon booking we ask for you to tell us a little about your child. From the very first meet your child becomes part of our setting and will be made to feel welcome and comfortable. Our staff to child ratios are extremely strong which ensures that your child's needs are priority.

Each day is never the same and we can assure your child will enjoy their day. Our plans are devised with Fun, Physical, Emotional and Social Development in mind. We have a balance in activities and maintain enthusiasm and excitement in all that we do.

We ask that when your child attends an NSSport Holiday Activities camp they are in good health. We welcome guests to all our venues and look forward to having a fun time with your child.

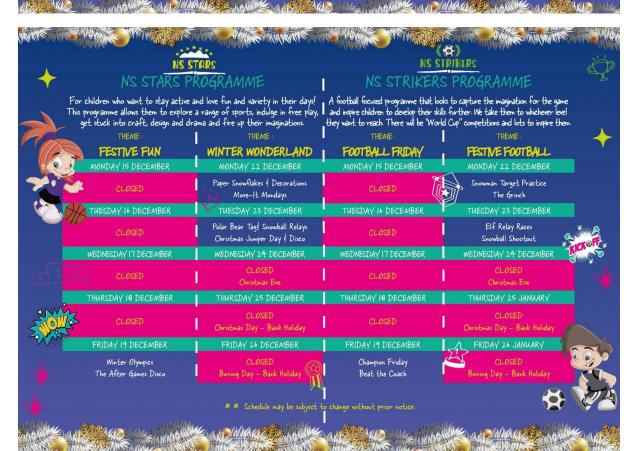


From 08:00 - 18:00

EXTENDED AM/PM

AM: 08:00-16:15 PM / 09:45 - 18:00

ALL BOOKINGS VIA OUR WEBSITE: WWW. NSSPORT. CO. UK



JAG - Win £2,000 of Wraparound Childcare!



Join the JAG Family and You Could Win Free Childcare Worth Up to £2,000!

This term, Junior Adventures Group (JAG) is giving **new families** the chance to make the 25/26 school year even brighter!

Set up a free JAG account between 10th November and 19th December, and you could be one of five winners to receive £2,000 of free childcare — the equivalent of two full terms of before- and after-school sessions.

It's completely free to join, and every new family who registers is automatically entered into the draw!

- **New families only!** This competition is open exclusively to parents registering with JAG for the first time.
- **&** Learn More
- **Report** How to Enter
- Register for free Set up your free JAG account to receive your first entry into the draw
- 👉 Register Here
- 2 Try Us for Free Use code FIRSTPLAY at checkout to enjoy your complimentary session and earn a second entry into the draw.
- 2 Love it? Keep playing! Each session booked before 19th December earns another entry but your first one is on us!
- ₩ Winners revealed on 22nd December 2025. Full T&Cs apply.

COMMUNITY

The Infant School PTA - A Bubbly Good Time Sparkling Wine Tasting!

This is a night not to be missed! Grab some friends and come along to WFIS PTA's sparkling wine tasting evening. Hosted by Digby Fine English, you can sample 5 sparkling wines and the ticket price also includes a welcome drink, cheese and charcuterie boards and mince pies. What a way to kick off the Christmas festivities. Get your tickets now:

https://www.pta-events.co.uk/wfispta/index.cfm?event=event&eventId=106299

