

# Your child and Level 2 cycle training

Please complete both sides of this form, sign and then return it to the school office

## Part 1: about your child

What is your child's name?

Does your child need to carry an inhaler, epi-pen or similar or need to wear glasses?

*Riders must carry their own medicine - please make sure they have somewhere secure to keep it whilst riding.*

*please give details of medication*

Does your child have any other needs that it would be helpful for our instructors to be aware of?

*If so, please give details*

## Part 2: check your child's helmet

British law does not compel cyclists of any age to wear helmets but the Highway Code suggests cyclists should wear a helmet "which conforms to current regulations, is the correct size and securely fastened". We recommend that your child wears one. Please also check to see if your school has rules about wearing helmets.

My child will wear a helmet and it is correctly fitted

Yes

No

*If you tick 'yes' the Instructor will not allow your child to continue unless they are wearing it.*

## Part 3: check your child's cycle

If your child's cycle is not roadworthy our Instructors will not be allowed to take your child on the road. Our Instructors are authorised to make minor adjustments, with your child's consent, such as adjusting



**SURREY**  
COUNTY COUNCIL

saddle height, but they are not cycle mechanics. Please make sure that your child's cycle is roadworthy; you can use the checklist we sent out with this form.

I understand that in order to take part in the training, my child must have a roadworthy cycle

Please tick

## Part 4: other information

1. We will aim to continue training in most weathers where safe to do so. Please make sure your child is properly dressed for the weather.
2. If a child's behaviour endangers anyone's safety, they will not be able to continue the course.
3. If a child is absent from any part of the course, it will be at the instructor's discretion as to whether the child will be able to continue with the training. This is due to the progressive nature of the training. If the Instructor judges that a child who has missed some of the course would (a) not be safe on the road and/or (b) would need time on exercises that would prevent the rest of the group completing the course, then they will not be allowed back on the course.
4. Use of your personal information:
  - a. This consent form: the school looks after this consent form. When our Instructors arrive at the school, they will ask to see the consent forms, then check them and hand them back to the school office staff. If you noted that your child needs to carry an epi-pen or similar, then the Instructors may make a note of that on the course register in order to check your child has it before leaving the school premises.
  - b. Course register: the school fills in the pupil names on our course register template and provides a copy for the Instructors. Instructors carry the register with them whilst teaching so they can learn the pupils' names. At the end of the training, the register is handed to the school who scan it and email a copy to the cycle training office. We store completed registers in our office for two years and then dispose of them securely. The reason we store them is so we can respond to any subsequent parental or school enquiries, such as a request for a replacement certificate.
  - c. We never pass personal information on to third parties.

If you have any questions, we will be happy to answer them. Please call Surrey County Council on 03456 009009 and ask for 'cycle training'. Thank you very much.

## Your consent

I give consent

- For my child to participate in Level 2 Bikeability cycle training
- For my personal information to be used as described above

I am the child's parent/carer and I give consent .....

Date .....