



# Walmsley School PTA

2022 Annual General Meeting Minutes  
7.30pm, Tuesday 8th November 2022, Chetham Arms

## **Attendees (minimum 10 required for quorum)**

Mukhtar Valli (Chair)  
Lily Grafton  
Sarah Talbot  
Emily Robinson  
Kate Wicklen (Secretary)  
Paul Blakeman  
Vanessa Mason  
Lucy Bossom  
Michelle Smith  
Lisa Fairclough (via Teams)

## **1. Welcome and Introductions**

The attendees gave short introductions of themselves as some were attending a PTA meeting for the first time.

## **2. Apologies**

Apologies were received from the following people:  
Madeline Hargreaves  
Lucy Binks  
David Boardman  
Sam (Reception parent)

## **3. Chair's Report**

The Chair talked through the 2022 PTA Chair's Annual Report. See attached.

## **4. Treasurer's Report**

The Treasurer talked through the 2022 PTA Treasurer's Report. It was noted that the report was undergoing approval at the time of the meeting. See attached approved report.

## **5. Election for Committee Roles**

The following resignations were received:  
Mukhtar Valli resigned as Chair  
Emily Robinson resigned as Co-Secretary

The following nominations were received:  
Lilly Grafton for Chair, seconded by Sarah Talbot – Elected by a unanimous vote  
Mukhtar Valli for Vice Chair, seconded by Kate Wicklen – Elected by a unanimous vote  
Sarah Talbot for Treasurer, seconded by Mukhtar Valli – Elected by a unanimous vote

Kate Wicklen for Co-Secretary, seconded by Lily Grafton – Elected by a unanimous vote

Michelle Smith for Co-Secretary, seconded by Lily Grafton – Elected by a unanimous vote

## **6. Update since September Meeting**

Disco – This was a huge success. Everything sold out from sweets and drinks to glow sticks. The following lessons were taken for next time based on feedback from children and parents:

- More stock required;
- Review dismissal arrangements to speed up and ease crowding;
- Consider closing off the car park due to volume of pedestrians;
- Consider extending time between the finish of the KS1 disco and the start of the KS2 to reduce number of parents on school grounds;
- Consider having a longer KS2 Disco;
- Purchase props for KS1 disco (e.g. balloons).

Business Sponsors – Lily acquired sponsorship from two local businesses, namely Fire Side Studio and Bolton Denture Centre, who we thank for their support.

Infants Playground Payment – An additional payment of approximately £1100 was made to school, leaving a residual £600 that the PTA will pay school in due course for the cost of the Infants Playground.

Saving Threads – The first bag collection on 4<sup>th</sup> November raised £112. Thank you to Saving Threads for their effort.

Agreement with School for Fundraising – School expressed they would like to limit the fundraising activities for this academic year to those agreed at the start of the school year, specified under Item 7.

## **7. Plan for Autumn 2 and Onwards**

Autumn 2

- Xmas fair (school led) – School have started the planning for this. Volunteers to return slips to School.

Spring 1

- Valentines Disco – The planning for this will start after the Christmas Holidays.

Spring 2

- Easter egg bingo (school led) – the PTA will try and seek donations for Easter eggs.

Summer 2

- Summer business enterprise (school led)
- Summer fair – Based on the experience of the last Family Fun Day, it was recognised that more volunteers would be required this time around. This is to ensure that stalls have sufficient cover to allow helpers to take breaks. We had several really good raffle prizes but sales of the raffle tickets could not be pushed as only one volunteer was available for this.

All school led events will be supported by the PTA.

Saving Threads – further collections to be run throughout November.

## **8. AOB**

PTA Social – Preference would be for this to be organised for a weekend evening. MH is looking to organise this.

Natwest – PB advised Natwest would pay £250 towards his chosen charity if he fundraises to meet or exceed this amount. This will be considered for the Valentine's Disco or Summer Family Fun Day where the events will be run by the PTA.

COOP charity prize money – ER will look into the requirements for this.