

Walmsley C.E. School

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Technology and Home Learning Policy

Date Drafted	October 2020
Policy Written By	K.Worsley
Date Approved by Governors	
Date Reviewed	
Date of Next Review	October 2022 (dependent on Covid 19)
Responsible Committee	Teaching and Learning

Mission Statement

As a school we pledge to:

...be a happy school where pupils are encouraged and challenged to reach their full academic and social potential in a creative, friendly and safe Christian environment

...work as a partnership with pupils, their families, staff and the wider community to provide an environment of honesty, responsibility and integrity

...give ownership of the opportunities presented to the school family thus enabling them to reflect on their time at Walmsley with pride



Technology and Home Learning Policy

This policy has been designed to work in conjunction with the school's own Computing and Safeguarding policies as an extension due to the Covid 19 outbreak and current teaching practises.

Scope of the Policy

The regulation and use of technical solutions to safeguard children are important but must be balanced with teaching the necessary skills to enable pupils to take responsibility for their own safety in an ever changing digital world. The National Computing Curriculum states that children should be able to use technology safely, respectfully, and responsibly keeping personal information private, recognise acceptable or unacceptable behaviour and identify a range of ways to report concerns about content and contact. Children's safety is paramount and they will receive the help, guidance and support through the whole curriculum to enable them to recognise and avoid online risks and to build their resilience. During the delivery of the curriculum, all staff will reinforce and consolidate safe online learning.

This statement is also valid during the current situation where learning is not possible in the normal way. As a result, the use of technology may well become the main method for learning across our school setting as individuals may not present in school.

This policy applies to all members of the school community who have access to and are users of school ICT systems and online resources, both in and out of school.

The school will deal with incidents as outlined within the Computing policy, within the remit of their safeguarding, behaviour and anti-bullying policies (and others when applicable).

Development of the Policy

This Technology and Home Learning Policy has been developed by Bolton Schools' ICT. It is recommended that this Policy is reviewed and ratified by the school's own relevant parties* i.e.

- Headteacher: Mrs D Carr
- Governing Body: Mr T Slack
- Safeguarding Leads: Mrs D Carr, Mr A Catterall, Mrs R Cahill, Mrs K Greenhalgh
- Computing Lead: Miss K Worsley

Schedule of Monitoring and Review

The Online Safety Policy will be reviewed annually, or more regularly in the light of any significant new developments in the use of the technologies, new Online threats or incidents that have taken place.	October 2020
The implementation of this Online Safety Policy will be monitored by the:	<ul style="list-style-type: none">• Headteacher: Mrs D Carr• Governing Body: Mr T Slack• Safeguarding Lead: Mrs D Carr• Computing Lead: Miss K Worsley
The school will monitor the impact of the policy using:	Logs of reported incidents via CPOMS Monitoring logs of internet activity (including sites visited) Internal monitoring data for network activity – Martin Whittle
Governing Body will receive a report on the implementation of the Online Safety Policy generated by the monitoring group at regular intervals:	School Effectiveness Commity

Schools and Staff Use of Online Technologies

- The Senior Management Team have agreed the technologies to be used when communicating with pupils during any period of home learning will be Microsoft Teams/Tapestry
- Training and support in the use of home learning technologies is provided for staff
- When/if using live video or audio, school will ensure that all teachers and pupils are aware of expected behaviour and appearance/location
- Any staff involved in a live audio or video chat with pupils 1:1, must adhere to the guidelines contained in the safeguarding policy and any concerns must/ issues must be reported.
- Teachers will discuss with their pupils how to be good Digital Citizens, including keeping personal information safe and the importance of taking regular screen breaks
- Teachers plan suitable activities to support home learning using a range of preapproved resources
- Teaching Assistants will be available to assist with remote learning
- Teachers' expectations of the quantity and quality of work undertaken at home by pupils are adjusted accordingly
- Marking of work will take place when deemed necessary. School may choose to feedback in a variety of ways including written/verbal comments or using the praise options available in some of the technology used
- For their health and wellbeing, staff will be contactable online
- For the health and wellbeing of our pupils not all activities are screen based
- Schools will offer support and guidance to parents/carers on how best support their child at home with regard to their use of technology – via our website links, Microsoft Teams or Tapestry
- Paper based packs may be provided and available for collection or staff may offer to drop off
- Staff will provide suitable work ensuring all pupils have access to work for their ability

Pupils and Parents Use of Online Technologies

- Parents understand that the use of innovative online technologies enables school to deliver learning opportunities during unprecedented circumstances
- Parents should encourage their children to adopt safe use of the internet and digital technologies at home and will inform the school if they have concerns over their child's online safety
- Parents are aware that school will offer guidance and help them understand how they can best support their children and how to adjust their own expectations
- Children are encouraged to report any concerns they may have to a member of staff
- Children will conduct themselves in a manner that is conducive to learning

Equality of Provision

- Alternative ways of completing tasks can be outlined to children so that technology is not essential
- School to identify a named point of contact in school for families to approach over technical support around home learning: class teacher or Computing Lead
- Devices may be discretely offered to families to support home learning

This Policy is linked to our:

- Behaviour and Pastoral Care Policy
- Safeguarding and Child Protection Policy

- [Online Safety Policy](#)
- [Data Protection Policy and Privacy Notices](#)