**Admissions Arrangements**

**Policy**

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| **Approved by:** | FGB | **Date:** | 9th March 2021 |
| **Last reviewed on:** |  | | |
| **Next review due by:** | Spring 2023 | | |

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# 1. Rationale

* 1. Parents can apply for places through the Pupil Access Team at Lancashire County Council. Parents of Year 6 children can start to apply in September for the following year.  They will be given information via their primary school.
  2. As a community school we follow Lancashire's co-ordinated admissions scheme. The criteria for admissions can be found at: <http://www.lancashire.gov.uk/children-education-families/schools.aspx>
  3. Lancashire Local Authority encourages parents to apply online. The online system can be accessed at: <http://www.lancashire.gov.uk/children-education-families/schools/apply-for-a-school-place/apply-for-a-secondary-school-place.aspx>

# 2. Admissions Policy

* 1. Our Admissions Policy is to accept all students up to our admission number whose needs we have the human and physical resources to meet, and for whom we can provide suitable courses, in line with LEA policies as defined in its Secondary Schools Admission booklet.   The standard number of places currently available for admissions is 157.  The school has admitted that number of students in Year 7 for a number of years.
  2. Currently, we have no pupils with a physical impairment.  There are ramps to enable children in wheelchairs to be accessible to all parts of the building.
  3. Parents have the right of appeal against a decision by an admissions authority in England not to admit their children to the school of their choice.  Details of this procedure can be obtained from Lancashire South Area Education Office - the detail are at: <https://www.lancashire.gov.uk/children-education-families/schools/area-education-offices/area-education-office-south/>.

# 3. In Year Admissions

3.1 Parents who wish to apply for a place at the school outside normal transfer times (ie at the start of Year 7) should initially contact the school.

3.2 Admissions are dealt with by Mrs Lorraine Hodgson, Headteacher's PA. Contact can be made by telephone or through emailing the school through: [head@waltonledale.lancs.sch.uk](mailto:head@waltonledale.lancs.sch.uk)

Information can be found on our website [here](https://www.waltonledale.lancs.sch.uk/about-us/admissions).