**WALTON-LE-DALE HIGH SCHOOL**

**Provider Access Policy**

**Introduction**

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

All pupils in years 8-11 are entitled:

* to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
* to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
* to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Mrs Mathers, Careers Adviser,

Telephone: 01772 335726; Email: [s.mathers@waltonledale.lancs.sch.uk](mailto:s.mathers@waltonledale.lancs.sch.uk) or Mrs Scargill, Assistant Careers Adviser; Email: [l.scargill@waltonledale.lancs.sch.uk](mailto:l.scargill@waltonledale.lancs.sch.uk)

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students

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| --- | --- | --- | --- |
|  | Autumn Term | Spring Term | Summer Term |
| YEAR 8 |  | Real game  Presentations from employers  Tomorrows Engineers workshops | Aim Higher University visits |
| YEAR 9 | |  |  | | --- | --- | | Careers Fair  FutureU outreach sessions focusing on the 7 LEP Sector Skills priorities |  | | KS4 options event  One –to –One careers interviews  Careers week with Humanities lessons  Aim Higher University visits  Mentoring from University alliance  FutureU outreach sessions focusing on the 7 LEP Sector Skills priorities | College taster events |
| YEAR 10 | |  | | --- | | Careers Fair  14 – 16 PLP provision  FutureU outreach sessions focusing on the 7 LEP Sector Skills priorities  Industry site visits  Introduction to work experience presentation to parents/carers  College and training providers attend parents evening | | Mentoring from University alliance  14 – 16 PLP provision  Industry site visits  Aim Higher University visits  My Futures Day  Work experience preparation and skills training  Enterprise challenge | College taster events  Work Experience  14 – 16 PLP provision  Employer led mentoring programme  Industry site visits |
| YEAR 11 | Careers and mentoring evening   |  | | --- | | Careers Fair  One –to –One careers interviews  14 – 16 PLP provision  College applications  Apprenticeship applications  Post – 16 Presentations including FE and apprenticeships  Mock interviews  Completion of CVs  Personal statements  FutureU outreach sessions focusing on the 7 LEP Sector | | |  | | --- | | Apprenticeship day  Barclays life skills  Post 16 interviews  Industry site visits | | Support and advice post results |

**The careers office is open every break time to allow ALL students access to careers advice**

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

**Approval and review**

Approved by Governors at Curriculum and Standards Committee

Next review: Summer 2019

Signed A E Pickup,Chair of Governors

*James Harris]* Headteacher