**WALTON-LE-DALE HIGH SCHOOL**

**Provider Access Policy**

**Introduction**

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

All pupils in years 8-11 are entitled:

* to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
* to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
* to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Mrs Mathers, Careers Adviser,

Telephone: 01772 335726; Email: s.mathers@waltonledale.lancs.sch.uk or Mrs Scargill, Assistant Careers Adviser; Email: l.scargill@waltonledale.lancs.sch.uk

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students

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| --- | --- | --- | --- |
|  | Autumn Term | Spring Term | Summer Term |
| YEAR 8 |  | Real gamePresentations from employersTomorrows Engineers workshops | Aim Higher University visits |
| YEAR 9 |

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| Careers FairFutureU outreach sessions focusing on the 7 LEP Sector Skills priorities |  |

 | KS4 options eventOne –to –One careers interviewsCareers week with Humanities lessonsAim Higher University visitsMentoring from University allianceFutureU outreach sessions focusing on the 7 LEP Sector Skills priorities | College taster events |
| YEAR 10 |

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| Careers Fair14 – 16 PLP provisionFutureU outreach sessions focusing on the 7 LEP Sector Skills prioritiesIndustry site visitsIntroduction to work experience presentation to parents/carersCollege and training providers attend parents evening |

 | Mentoring from University alliance14 – 16 PLP provisionIndustry site visitsAim Higher University visitsMy Futures Day Work experience preparation and skills trainingEnterprise challenge | College taster eventsWork Experience14 – 16 PLP provisionEmployer led mentoring programmeIndustry site visits |
| YEAR 11 | Careers and mentoring evening

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| Careers Fair One –to –One careers interviews14 – 16 PLP provisionCollege applicationsApprenticeship applicationsPost – 16 Presentations including FE and apprenticeshipsMock interviewsCompletion of CVs Personal statementsFutureU outreach sessions focusing on the 7 LEP Sector |

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| Apprenticeship dayBarclays life skillsPost 16 interviewsIndustry site visits |

 | Support and advice post results |

**The careers office is open every break time to allow ALL students access to careers advice**

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

**Approval and review**

Approved by Governors at Curriculum and Standards Committee

Next review: Summer 2019

Signed A E Pickup,Chair of Governors

*James Harris]* Headteacher