

Risk Assessment :Returning for Spring Term and Covid 19 Crisis

Assessment Date: 2nd March 2021 v6

Academy/Establishment: Wandle Valley Academy

Activity: Education

Completed by: LHa/CP

Date Reviewed: Weekly

Reviewed by: SLT/CP.

Hazard <i>List significant hazards which may result in serious harm or affect several people.</i>	Who may be affected	Control Measures List existing controls or note where the information may be found. (e.g. Information, instruction, training, systems or procedures)	Any Further Action <i>List the risks which are not adequately controlled and proposed action where it is reasonably practicable to do more.</i>
Pupils and staff contracting Covid19 (including site team, admin, cleaners and anyone who has to enter the building or premises)	All	<p>Any staff or pupils showing signs of Covid-19, will be isolated until they are able to leave site safely. When staff and pupils enter the School they will have a daily temperature check with the electric scanner. Those showing a high temperature will be shown in red. They will be isolated in the Covid 1st Aid room in the Admin block. Temperature will be taken half an hour later. If still high staff will leave the premises and go home and isolate. Pupils parents/carers will be notified and collection of pupil to be organised.</p> <p>The School day will start at 9.30 and end at 14.30. Procedure for taxis in the morning all Primary pupils to be dropped off at main entrance. Home time - the pupils are called via walkie talkie when their taxi is on site. All pupils are collected at the School main entrance. Staff to have duty roster.</p>	<p>SLT or whoever is in charge for the day. Staff/Pupil will be expected to self isolate for at least 7 days.</p> <p>Site Supervisor to ensure there is enough sanitizer and equipment ready for the beginning of each day. Including all bins emptied safely.</p>
	All	There is a cleaning station at the entrance of the school. All persons that enter will sanitise before entering the building.	Site Supervisor
	All	All staff to be given a hand sanitizer to have with them throughout the day.	SLT to send out.
	All	<p>PPE is provided by the school (Visors, masks and sanitiser) The Government will also be sending out PPE to all Schools.</p> <p>Sanitiser dispensers have been placed around the School. These will be found at the Main entrance, the Primary entrance, the Dining Hall and individual bottles can be found in each teaching area.</p>	Site Team
	All	Face coverings to be worn by all in communal areas, but not required outside or when eating in dining hall. Pupils and staff are requested to wear face coverings in classrooms, as long as it is practicable to do.	All staff to remind/enforce

		<p>Face coverings are worn for the protection of others.</p> <p>Those exempt from wearing face coverings for medical reasons should make themselves known to SLT/CP in order that they can be made aware of additional risks they pose.</p>	
	All	Procedures to keep safe will be sent to staff prior to opening.	SLT
	All	Procedures to be displayed at the front entrance of the school and around the school. This will include a demonstration on the floor in a few places of how 2 metres look. The floor has been marked out with the 2m safe distance. The corridor also now includes a centre line indicating that all staff and pupils walk along the left hand side of the corridor.	Site Team
	All	<p>Procedures to be explained to parent/carers and pupils before they come back. Clear expectations for Covid-safe behaviour have been communicated.</p> <p>On the daily timetable, hand cleaning sessions will be highlighted, to help staff and pupils make sure they are keeping safe.</p> <p>Where possible, everyone to follow the 2m distance rules inc Breaktime/lunchtime.</p> <p>Physical contact between pupils/staff will be discouraged at all times.</p> <p>Windows and doors to be opened to encourage ventilation.</p> <p>Where possible everyone to sit on separate tables during lunch. Sittings to be staggered to reduce congestion.</p> <p>Breaktime games to not include contact games.</p>	SLT/MLT
	All	<p>All outdoor equipment to be sterilised at the end of each day.</p> <p>All to follow the 'catch, bin, kill' guidelines when coughing and sneezing.</p>	<p>Staff and Site Team to have cleaning products to sanitize as we use the equipment.</p> <p>Site Team to ensure there are enough tissues in rooms – daily</p>
	All	Cleaners to clean all surfaces, handles, computer terminals, phones, window openers etc daily.	Site Team to oversee.
	All	<p>If School Cars are used, then these need to be sanitized each day and when different people use them. Responsibility of the driver to sanitize on exit.</p> <p>The driver and passengers are required to wear masks and the</p>	Site Team to make sure that each car has sanitizer, black bag, tissues etc and that they are wiped down at the end of each day.

		Pupils coming in Taxi's.	SLT to request risk assessments from the borough taxi firms, specific for Covid-19
Member of staff/pupil testing positive for Covid -19	All	School to contact Public Health England for advice and guidance. Area where that member of staff/pupil works most regularly may be closed. Area to be deep cleaned by electro static method where appropriate. Pupils and staff identified by PHE contact guidelines, to self isolate for 10 days.	LH and SLT
	All	Only the staff member or pupil and their parent/carer who has tested positive will be directly informed of their result and then LH will seek PHE guidance on isolation/testing requirements for others.	LH
Weapons and sharp implements that pupils may have on their person.	All	Pupils are searched on entering the building by SLT and MLT. Staff conducting the searches should wear a mask at all times and request that the pupil does also. Any implements found are confiscated and SLT to take the appropriate action.	SLT to monitor on a daily basis
Contractors on site	All	Where possible contractors come on site out of School hours. Temperature checked when entering the building. Masks to be worn or provided for the duration of their stay.	Site team to escort round School if they have to be on site during School hours.
Deliveries	All	Deliveries are dropped off at the reception.	Site team to escort round School if they have to be on site during School hours.
Covid Testing	All	<p>Covid testing centre has been set up in the 2 meeting rooms. Staff that have been trained will oversee the testing of pupils. Pupils whose parents do not give consent will not be permitted into the School. Testing to be undertaken when pupils first return to school (following Xmas break) and then once a week thereafter. Pupils to go outside to the playground for playtime to await results and to be kept at distance from one and other. Test results take 20-30 minutes. If a positive result is confirmed the pupil will then be collected by parent/carer.</p> <p>Staff have undertaken tests before returning to School following the holidays. Testing for all staff and pupils will be done on a weekly basis.</p> <p>All staff and pupils to be tested on first day back following school holidays (where possible) and to socially distance (2m+) until Negative result received.</p> <p>From March 8th, all pupils and staff to complete one test per week in school and one at home, using lateral flow tests provided.</p>	<p>Site Team and Trained Staff</p> <p>Staff, Parent/Carers supporting Pupils</p>
Social Distancing	All	All staff and pupils to be aware and adhere to social distancing of 2m where possible.	Site team to minimise number of tables/chairs in each teaching area.

		<p>No more than 2 members of staff to be in a classroom. Pupils to follow staff directed seating plan. Utilise all areas of the school to ensure social distances can be maintained. Staff to minimise unnecessary close contact with others in classrooms, communal areas and car sharing.</p>	
Offer to be vaccinated	All Staff	All members of staff have been offered the chance to be vaccinated against COVID 19.	Staff members to follow instructions sent via email, if they wish to be vaccinated against COVID 19.
Electrostatic cleaning (fogging)		<p>School to be electrostatically cleaned (fogged) during school holidays.</p> <p>School is also purchasing own electrostatic equipment, to enable weekly fogging of higher-risk areas (such as Testing Centre).</p>	<p>Professional contractors overseen by Site Team.</p> <p>CP to research/purchase Site Team to complete weekly fogging process.</p>

RISK CATEGORIES

PUPILS

HIGH RISK PUPILS	MODERATE RISK PUPILS	LOW RISK PUPILS
Significant risk of spreading COVID -19 or putting others at risk by failing to follow Control Measures. Or Have additional significant health needs, putting them at greater risk if they are infected/more vulnerable to infection.	Moderate risk of spreading COVID -19 or putting others at risk by partially failing to follow Control Measures. Or Have additional health needs, putting them at a slightly greater risk if they are infected/more vulnerable to infection.	Pose no additional risks of spreading COVID-19 Or Have no additional health needs.
To be closely monitored by staff at all times.	To be closely monitored by staff at all times.	To follow all above general guidance/Controls.
To be sent home at the earliest opportunity if Control Measures are deliberately/repeatedly ignored.	To be sent home at the earliest opportunity if Control Measures are deliberately/repeatedly ignored.	
Restricted number of pupils in this category to be in school at any one time.	A carefully considered number of pupils in this category to be in school at any one time.	
Number currently in this category:	Number currently in this category:	Number currently in this category:

STAFF

HIGH RISK STAFF	MODERATE RISK STAFF	LOW RISK STAFF
Have additional significant health needs (clinically extremely vulnerable), which put them at significantly greater risk if they are infected/more vulnerable to infection.	Have additional health needs (clinically vulnerable) or are in higher risk groups, putting them at a slightly greater risk if they are infected/more vulnerable to infection.	Have no additional health needs.
To work from home where possible.	To maintain 2m distance from others. Wear PPE at all times. To follow all above general guidance/Controls.	To follow all above general guidance/Controls.
Number currently in this category:	Number currently in this category:	Number currently in this category:

Please see risk group guidance below from the NHS.

[NHS \(www.nhs.uk\)](http://www.nhs.uk)

Who's at higher risk from coronavirus

Coronavirus (COVID-19) can make anyone seriously ill. But for some people, the risk is higher.

There are 2 levels of higher risk:

- high risk (clinically extremely vulnerable)
- moderate risk (clinically vulnerable)

Important

The lists below may not include everyone who's at higher risk from coronavirus and may change as we learn more about the virus.

People at high risk (clinically extremely vulnerable)

You may be at high risk from coronavirus if you:

- have had an organ transplant
- are having chemotherapy or antibody treatment for cancer, including immunotherapy
- are having an intense course of radiotherapy (radical radiotherapy) for lung cancer

- are having targeted cancer treatments that can affect the immune system (such as protein kinase inhibitors or PARP inhibitors)
 - have blood or bone marrow cancer (such as leukaemia, lymphoma or myeloma)
 - have had a bone marrow or stem cell transplant in the past 6 months, or are still taking immunosuppressant medicine
 - have been told by a doctor you have a severe lung condition (such as cystic fibrosis, severe asthma or severe COPD)
 - have a condition that means you have a very high risk of getting infections (such as SCID or sickle cell)
 - are taking medicine that makes you much more likely to get infections (such as high doses of steroids or immunosuppressant medicine)
 - have a serious heart condition and are pregnant
 - have a problem with your spleen or your spleen has been removed (splenectomy)
 - are an adult with Down's syndrome
 - are an adult who is having dialysis or has severe (stage 5) long-term kidney disease
 - have been classed as clinically extremely vulnerable, based on clinical judgement and an assessment of your needs
- Information:

If you're at high risk from coronavirus, you should have received a letter from the NHS.

Speak to your GP or hospital care team if you have not been contacted and think you should have been.

People at moderate risk (clinically vulnerable)

People at moderate risk from coronavirus include people who:

- are 70 or older
- have a lung condition that's not severe (such as asthma, COPD, emphysema or bronchitis)
- have heart disease (such as heart failure)
- have diabetes
- have chronic kidney disease

- have liver disease (such as hepatitis)
- have a condition affecting the brain or nerves (such as Parkinson's disease, motor neurone disease, multiple sclerosis or cerebral palsy)
- have a condition that means they have a high risk of getting infections
- are taking medicine that can affect the immune system (such as low doses of steroids)
- are very obese (a BMI of 40 or above)
- are pregnant – see [advice about pregnancy and coronavirus](#)

Unlike people at high risk, you will not get a letter from the NHS.

What to do if you're at moderate risk

If you're at moderate risk from coronavirus, it's very important to follow social distancing advice to reduce your chances of catching or spreading the virus.

Other things that can affect your risk

There are other things that can make you more likely to get seriously ill from coronavirus, including if you are:

- over 60 – your risk increases as you get older
- from a Black, Asian or minority ethnic background

See the [full report on disparities in the risk and outcomes of COVID-19 on GOV.UK](#).