



14/10/2019

Dear Parent/Carer

Student use of bikes to school

As parents/carers you will be aware of the safety and security aspects of owning and riding a bicycle. In school, we like to take every opportunity to encourage the pupils to stay safe. With such matters in mind, we would like cyclists on the school premises to observe the following etiquette.

- All pupil cycles and scooters on the premises should be housed in our dedicated area. This increases our ability to supervise but parents should be aware that these areas are not enclosed or staffed.
- Cycles and scooters should be secured using a substantial lock and chain.
- All cyclists and students on scooters should disembark at the school gates and walk the cycle to the shelter. This is to enhance levels of safety for the many hundreds of pedestrians on the school site.

We also strongly advise that:

- Cyclists have a satisfactory level of competence and an awareness of cycling proficiency.
- To deter theft, the cycles is clearly stamped.
- Regular checks are carried out on the roadworthiness of the cycle, with particular regard to brakes and tyres.
- A cycling helmet is worn.
- Cycles are fitted with working lights; this is particularly important during the winter months.

This advice does not constitute school responsibility for cycles and cycling. The decision as to whether a child should cycle to and from school rests with the parents/carers and the school has no liability for the consequences of that decision. Parents/carers should be aware that all personal property, including cycles, is brought onto the school premises at the owner's risk. Please be aware that the school does not have insurance cover for loss or damage to personal property. Parents of cyclists are advised to take out appropriate insurance as the school cannot be held responsible for loss or damage.

This information will be given to pupils in school but we also ask that it is reinforced by parents. Many thanks for your understanding in this matter.

Yours sincerely

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