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| **Acceptable use of the school’s ICT facilities and internet: agreement for pupils and parents/carers**  |    |
| **Name of pupil:**  |    |
| **When using the school’s ICT facilities and accessing the internet in school, I will not:**  • Use them for a non-educational purpose • Use them without a teacher being present, or without a teacher’s permission • Use them to break school rules • Access any inappropriate websites • Access social networking sites (unless my teacher has expressly allowed this as part of a learning activity) • Use chat rooms unless as part of school approved online lessons• Open any attachments in emails, or follow any links in emails, without first checking with a teacher • Use any inappropriate language when communicating online, including in emails • Share my password with others or log in to the school’s network using someone else’s details • Bully other people I understand that the school will monitor the websites I visit, my use of school email the school’s ICT facilities and systems. I will immediately let a teacher or other member of staff know if I find any material which might upset, distress or harm me or others. I will always use the school’s ICT systems and internet responsibly. I understand that the school can discipline me if I do certain unacceptable things online, even if I’m not in school when I do them.  |    |
| **Signed (pupil):**  | **Date:**  |
| **Parent/Carer agreement:**I agree that my child can use the school’s ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school’s ICT systems, school email and internet outside of school, and will make sure my child understands these.  |    |
| **Signed (parent/carer):**  | **Date**  |