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| **Acceptable use of the school’s ICT facilities and internet: agreement for pupils and parents/carers** |  |
| **Name of pupil:** |  |
| **When using the school’s ICT facilities and accessing the internet in school, I will not:**   • Use them for a non-educational purpose  • Use them without a teacher being present, or without a teacher’s permission  • Use them to break school rules  • Access any inappropriate websites  • Access social networking sites (unless my teacher has expressly allowed this as part of a learning activity)  • Use chat rooms unless as part of school approved online lessons  • Open any attachments in emails, or follow any links in emails, without first checking with a teacher  • Use any inappropriate language when communicating online, including in emails  • Share my password with others or log in to the school’s network using someone else’s details  • Bully other people  I understand that the school will monitor the websites I visit, my use of school email the school’s ICT facilities and systems.  I will immediately let a teacher or other member of staff know if I find any material which might upset, distress or harm me or others.  I will always use the school’s ICT systems and internet responsibly.  I understand that the school can discipline me if I do certain unacceptable things online, even if I’m not in school when I do them. |  |
| **Signed (pupil):** | **Date:** |
| **Parent/Carer agreement:**I agree that my child can use the school’s ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school’s ICT systems, school email and internet outside of school, and will make sure my child understands these. |  |
| **Signed (parent/carer):** | **Date** |