Waseley Hills High School Provider Access Policy

# Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

# Student entitlement

All students in Years 7-13 are entitled:

* to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
* to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events; and
* to understand how to make applications for the full range of academic and technical courses.

# Management of provider access requests Procedure

The school provides an extensive range of activities to ensure that all students have the information needed to make an informed decision about their future. Any additional access requests to the programme of events will be considered but are likely to be rejected if they replicate an event that is already taking place. Providers wishing to request access should contact Emma Sellers (Careers Leader) at school (telephone: 0121 453 5211 or email [esellers@waseleyhills.worcs.sch.uk](mailto:esellers@waseleyhills.worcs.sch.uk)). The school provides an extensive range of activities to ensure that all students have the information needed to make an educated decision about their future, any additional requests will be considered.

# Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers (in person where possible or virtual)

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|  | **Autumn Term** | **Spring Term** | **Summer Term** |
| **Year 7** | * University talk * Careers assembly | * Careers week assemblies | * Careers workshops during final week * Register with Morrisby and complete career audit |
| **Year 8** | * University talk * Careers assembly | * Small group careers talks * Careers week assemblies | * Careers workshops * Enterprise project during activities week * Register with Morrisby and complete career audit |

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| **Year 9** | * Careers fair * University talk * Kidderminster College assembly * HOW assembly | * KS4 subject evening * Worcestershire Skills Show * Register with Morrisby and complete career audit | * University visit |
| **Year 10** | * Apprenticeship assembly * Apprenticeship workshop * Careers fair * NEC World skills show | * Future choices day * Individual careers interviews * Apprenticeship evening * RAF workshop * Update registration with Morrisby and update career audit – research and build up potential career options and corresponding pathways | * Work experience * Post 16 experience day |
| **Year 11** | * University talk * Careers assembly * Apprenticeship assembly * Apprenticeship workshop * Post 16 open evening * Careers fair * Tailored apprenticeship support * Local business talks/assembly | * CV writing and interview training * Mock interview day (virtual or in person) * Apprenticeship week assemblies (various speakers) * Apprenticeship week activities * Apprenticeship evening * Post 16 subject talks * Tailored apprenticeship support * NCS visit and sign up |  |
| **Year 12** | * Careers fair * Apprenticeship assembly * Next steps interviews | * Visit to the Higher education fair * University Workshop – choosing a university * Career talk/employer engagement assemblies * Apprenticeship talk/workshop * UCAS planning and preparation * Update/complete registration with Morrisby and update career audit – research and build up potential career options and corresponding pathways | * Work experience * Apprenticeship talk/workshop * UCAS and higher apprenticeship applications preparation * University workshop – writing a personal statement * University Campus Visit * Identify university visits from Morrisby |
| **Year 13** | * Careers fair * UCAS and higher apprenticeship applications * Mock Interviews with employers/ees | * UCAS and higher apprenticeship applications * University talk – student life * University talk – student finance for students and parents * Success at A Level information evening * University talk – transition to higher education * Apprenticeship assessment workshop |  |

*In addition to the above there are a range of assemblies delivered to all year groups across the academic year related to careers/jobs including those that are STEM related and apprenticeship opportunities.*

Please speak to our ‘Careers Leader’ to identify the most suitable opportunity for you.

# Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the ‘Careers Leader’. We welcome virtual assemblies via MS Teams links to whole year groups.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception or give it to the careers lead. This information will be made available to students in the library and in the sixth form study and common rooms. The library is available to all students at lunch and break times as well as a specialist library lesson every week in years 7-9.