



Wellfield Academy

Headteacher Mr J Lewis

18th January 2023

Dear Parent/Carer,

Peripatetic Music Lessons

We are pleased to be able to offer additional music Lessons in partnership with Lancashire Music Service in our dedicated music practice suite. This is an exciting opportunity for Wellfield students that will complement the music curriculum offer in school. Playing an instrument or singing does require commitment; it helps build resilience and self-confidence. If you are looking for your child to take part in Peripatetic music lessons, please read the attached flyer detailing the registration process and follow the link provided.

During the registration process, you will have the option to add instrument hire to your order. Instruments can be hired each year (subject to availability) at a non-refundable fixed termly charge of £15 which will renew automatically each term when purchasing lessons through this service. It is strongly recommended that students have access to their instrument outside of school time in order to practice work set by their music tutor. They will also be expected to bring their instrument to lessons.

If you have any queries, please contact the office or email enquiries@wellfieldacademy.org, marking your email FAO Mr Beales.

Thank you for your continued support.

Yours faithfully,

Mr R Beales
Head of Creative Faculty



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VAT Registration Number 125718416

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Dear Parents and Carers

Lancashire Music Service - Academic Year 2022-2023

We would like to invite you to sign up for lessons through the Lancashire Music Service Parent Direct Payment scheme. Lessons are delivered in school, and we can also offer online tuition to take place outside of school time, these lessons can be accessed from home. All you need is a suitable device (desktop, laptop, iPad) and internet access.

COST:

Group (max 4 students)	£ 7.50 per lesson
20-minute individual	£12.00 per lesson
30-minute individual	£14.00 per lesson

Full information is available in our brochure - please click on the link.

<https://www.lancashiremusicclub.co.uk/files/2022/06/7358-LMS-PDP-Brochure-2022-V6-WEB.pdf>

To sign up for music lessons please click on the link below:

[Registration - Cultural Services: Lancashire Music Service \(speedadmin.dk\)](#)

You may find the following registration steps useful:

1. Select **Tuition in School (Parent Direct Payment Scheme)**
2. From the drop-down menu use the filter box and type school name e.g., Brookside - select from list
3. Click instrument choice from list
4. Enter type of lesson required and in the comments box enter from September 2022 - add to basket
If you do not require instrument hire - please jump to point 8.
5. If you would like to add instrument hire, please select 'add instrument hire' from selection box on screen
6. Accept Ts and Cs for instrument hire
7. Select instrument from drop down box arrow - add to application
8. Click complete application, accept conditions, and continue by entering student and payer details
9. Submit application

- **If you already have a Speedadmin account and you wish to add an additional child, please:**
- **Login** to your Speedadmin account
- In the black header at the top of your screen, click on the drop-down menu next to Student name
- Select **+ Register new student**
- This takes you to the registration page - please follow the above steps 1-9.

What happens next?

- a. An automated email will be issued to confirm your application has been received and your child is now on the waiting list. Please allow a few weeks for lessons to be organised and we will do our best to fulfil your request. **(Lessons are subject to teacher availability).**
- b. Confirmation email sent when your child has been allocated to a teacher, with start date/time of lesson.
- c. Instrument Hire - If you selected to hire an instrument, our Warehouse Team will be in touch to arrange a suitable time for you to collect your instrument.
- d. Payment - Invoices will be sent by email termly with online payment instruction.
- e. Terms - Autumn (September-December), Spring (January-March), Summer (April-July).

Please contact us if you would like to discuss anything further and we hope your child enjoys their lessons.

General PDP enquiries: Tel: 01257 517138 Email: lmispdp@lancashire.gov.uk

Instrument enquiries: Tel: 01257 517127 Email: lmstruments@lancashire.gov.uk