



Wellfield Academy

Executive Headteacher Mrs L Gwinnett
Head of School Mr J Lewis

Dear Parent/Guardian,

September Start Up for Year 7 - The Class of 2027

As the term draws to a close, we hope that you and your son/daughter are enjoying your Year 6 celebrations ahead of an enjoyable and relaxing school holiday before embarking on your new chapter at Wellfield Academy in September. In order to reduce any anxiety that might creep in as we near the new academic year, we would like to clarify arrangements for the beginning of term.

Monday 5th September

September can be an exciting but possibly also a daunting thought for our new Year 7 and we want to make their transition as smooth as possible. Therefore, on their first day in school, there will only be students in Year 7 and 11 on site for the full school day. All Year 7 will be required in school **for the full day on Monday 5th September** which starts at 8.40am in the Sports Hall for an initial gathering. They will then spend the day with the rest of Year 7 in their respective Houses with their House Progress Leaders to help them to acclimatise and relax into school.

Tuesday 6th September

The full timetable will then commence for all students on Tuesday 6th September from 8.40am. Students should enter school via the main student entrance near to the front of school, where guides will escort them to their tutor group before a whole school assembly at 9am. At the end of every lesson, class teachers will bring their Year 7 students back down to a central meeting point where they will be collected by the class teacher for their next lesson. This will ensure that no-one will get lost and should help them to become familiar with their surroundings quickly.

The School Day

The school day is as follows:

8.40 am	Start of school day, movement to tutor
8.45 am	Personal Tutor Time / Assembly
9.05 am	Lesson 1
10.05 am	Lesson 2
11.05 am	Break
11.25 am	Lesson 3
12.25 pm	Lesson 4
1.25 pm	Lunch
2.00 pm	Lesson 5
3.00 pm	End of School Day

For the first few weeks at Wellfield, students in Year 7 will be taken for an early break from 11am and early lunch from 1.15pm to help them to settle into the school environment.



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Welcome Bundle

Students will be provided with their welcome bundle stationery within the first week at Wellfield, whilst the chromebooks will be rolled out in the first few weeks. We hope that this helps to reduce the financial cost of moving to secondary school and that it supports your child with their learning.

Uniform

As part of our welcome bundle, we will be providing all students with a blazer and a tie free of charge, as well as a sports kit. Monkhouse is our primary uniform supplier however we can confirm that another local retailer, Impressions in Leyland, will be able to supply uniform products.

In order to take advantage of the free uniform items, we have provided all students with a specific code (see below) that must then be used to order these items over the phone or in store only at Impressions. Unfortunately, it is not possible to provide parents with an online voucher. By providing your name, contact number, address, student name and the code provided to you, there will be no charge for these items. Our suppliers are more than happy to facilitate a fitting session which we would strongly recommend.

INSERT UNIQUE CODE- MAIL MERGE

We are sure students will arrive for school looking incredibly smart on their first day- one that will also include their school photographs!

Transport

We are mindful that there are some parents awaiting an update on transport arrangements, specifically from the Euxton and Buckshaw area. As things currently stand, despite our relentless efforts over recent months, we are still not in a position to provide you with the final detail at this moment in time. Work has been ongoing to pin down local authority transport support which has not yet been forthcoming to date. We will of course continue to work to find a resolution. We have also looked to source our own transport, but we are aware that this would be more costly, hence our ongoing efforts to engage the Local Authority.

We will continue this quest into the summer holiday, and contact will be made with the parents who have been in touch with us. If a solution cannot be provided by us as a school, we will work with you to secure alternatives, including other short-term solution that we may be able to provide. Please try not to become too anxious about this as we know it needs to be sorted.

Important dates

In addition to the information provided above regarding your child's first two days at Wellfield, below are some dates you may wish to add to your diaries:

- **Tuesday 13th September:** SLT Information Evening
- **Thursday 22nd September:** Open Evening
- **Thursday 20th October:** Tutor Evening
- **Thursday 11th May:** Year 7 Parents' Evening

The SLT information Evening will be led by myself and members of our senior leadership team, who will be giving you an overview of the year and all kinds of useful information as parents/ guardians. Please make a note in your diaries as our reminder in September will not give you much notice and we will ensure more information is provided to you when we return.



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I would like to take this opportunity to wish you and your child a happy, safe and enjoyable summer holiday and we look forward to working with you in September. In the meantime, just a reminder to return all transition documents to school as soon as possible and please do not hesitate to contact us directly at transition@wellfieldacademy.org should you have any additional queries.

Yours sincerely,

Mr J Lewis
Head of School