



## Wellfield Academy

Executive Headteacher Mrs L Gwinnett  
Head of School Mr J Lewis

Dear Parents,

14<sup>th</sup> June 2022

### Key Stage 3 Summer Assessments

As we are fast approaching the end of the academic year, students in Years 7, 8 & 9 will be undertaking end of year assessments which will commence on Monday 20<sup>th</sup> June. Whilst we know some students may be nervous or anxious about the assessment process, we would like to reassure students that these assessments are not something to worry about and are indeed an excellent opportunity for students to demonstrate their learning throughout the year within a range of subjects.

The Key Stage 3 assessments alongside end of topic tests are used to inform students, teachers and parents about the progress made so far. This allows us to both celebrate successes and to better intervene where students have found certain aspects of the curriculum difficult and, as such, we will be providing you with a progress report at the end of this half term.

Your child has been provided with revision materials and the dates of their assessments through ClassCharts. To ensure they are well prepared, we have also used tutor time to explain the process, conduct required in the classroom and the equipment needed for examinations.

#### Venue and timetable

Assessments will take place in a classroom environment rather than a more formal sports hall setting. This will help to ensure students are familiar with their settings whilst carrying out the assessments this year. Students have been given a timetable which indicates during which lessons assessments will be carried out.

#### Conduct

To help ensure that students are well prepared for exams in the future, the assessments will be conducted according to the normal JCQ regulations for examinations. We will ensure that students are well supported through the assessments and reminded of expectations, such as entering the room and sitting quietly to await the start of the assessment. As with all assessments, students should not talk to, attempt to communicate with or disturb others, ensuring they follow all instructions from the invigilator (who will be the class teacher). We are in no doubt that students will continue to meet our high standards and expectations during this period.

#### Equipment

As always, students should come to school prepared for their learning and this is particularly important for the assessments. Students will require: a black pen and a spare, pencil, rubber, ruler and pencil sharpener and a calculator for Maths and Science. Correction fluid may not be used. If you do have any concerns about purchasing stationary that may well have been lost as they year has progressed, please do contact us so we can support.

If any assessments are missed due to absence, we will endeavour to organise an opportunity for your child to undertake these at another appropriate point. Please let the office know as soon as possible if your child is unwell and/or not able to attend school.

It would be most helpful if you would check that your child has understood what is expected of them and has accessed the revision materials provided.

Thank you for your continued support. If you have any queries regarding the KS3 assessments, please do not hesitate to contact me at [enquiries@wellfieldacademy.org](mailto:enquiries@wellfieldacademy.org) or via the school office.

Yours sincerely,

V Day

Mrs V Day

Assistant Headteacher – Curriculum & Assessment