



Wellfield Academy

Executive Headteacher Mrs L Gwinnett
Head of School Mr J Lewis

13th May 2022

Dear Parent

Year 11 Final Arrangements

As you will be aware Year 11 begin their GCSEs on Monday 16th May. The final examination for students will be the Physics Paper 2 on Thursday 23rd June. To ensure we can continue to provide a high level of support, we do expect all of our students to remain in school, attending scheduled lessons or taking an examination during this time.

Immediately after the Physics examination on the 23rd June, we will be holding our leavers' assembly, following which students will be free to leave school. If students wish to have their shirt signed they may bring a spare shirt with them on the day or, alternatively, bring a book to be signed. Refreshments will be provided on this day to ensure a fitting send off to our fantastic students as they reach the end of the journey with us at Wellfield.

Please also note that, whilst the Physics examination on the 23rd of June is the last examination for most students, the exam board have designated Wednesday 29th June as a 'contingency day'. This is an extra day which may be needed if exams are 'significantly disrupted' at national or local level during the main exam series. Any disrupted exams will be scheduled for this date and JCQ advise that all students should be available on this day, regardless of when their last exam takes place.

Could I please remind you of the equipment students are expected to have with them when they are sitting an examination:

- Black pen and a spare
- Pencil, rubber, ruler and pencil sharpener
- Highlighter
- Pencil case - must be transparent or bring your equipment in a see-through polythene bag
- Calculator for Maths and Science exams
- Mathematical equipment (protractor and pair of compasses – tracing paper will be provided)
- Water bottle

All morning examinations will start at 9am and all afternoon examinations will start at 1pm. Students should arrive at their exam venue at least 10 minutes before their examination is due to start. For afternoon examinations, students will have an early lunch at 12.25pm. The compulsory pre-exam focus sessions will commence 8.00am in the drama theatre with breakfast provided for all students. For afternoon exams, these sessions will take place during lesson 3 in the large canteen.

Please find attached a copy of the JCQ exam regulations for you and your son/daughter to look over prior to the start of the examinations and a summary of the procedures we will be following during this time. The JCQ document has been shared with students before and includes details of the rules and regulations we adhere to when conducting examinations. Finally, if your son/daughter is unable to attend one of their examinations due to illness you must contact the exams office as soon as possible.

If you require any further information please contact us using the enquiries@wellfiledacademy.org email address.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. Lewis', written in a cursive style.

Mr J Lewis
Head of School