



9th May 2023

Dear Parents,

Wellfield Academy

Headteacher Mr J Lewis

Y11 GCSE arrangements 2023

Year 11 begin their GCSEs on Monday 15th May. The final examination for students is the Food Preparation & Nutrition (FPN) exam on Tuesday 20th June. To ensure we can continue to provide a high level of support, we expect all of our students to remain in school, attending scheduled lessons or taking an examination during this time.

Immediately after the FPN examination, we will be holding our leavers' assembly, following which students will be free to leave school. If students wish to have their shirt signed they may bring a spare shirt with them on the day or, alternatively, bring a book to be signed. Refreshments will be provided on this day to ensure a fitting send off to our fantastic students as they reach the end of the journey with us at Wellfield.

Please also note that whilst the FPN examination on the 20th of June is the last examination for students, the exam board have designated Wednesday 28th June as a 'contingency day'. This is an extra day which may be needed if exams are 'significantly disrupted' at national or local level during the main exam series. Any disrupted exams will be scheduled for this date and JCQ advise that all students should be available on this day, regardless of when their last exam takes place.

Could I please remind you of the equipment students are expected to have with them when they are sitting an examination:

- Two black pens, pencil, rubber, ruler and highlighter
- Transparent pencil case
- Calculator and mathematical equipment
- Clear water bottle

All morning examinations will start at 9.00am, all afternoon examinations will start at 1.00pm. Students should arrive at their exam venue at least 10 minutes before their examination is due to start. For afternoon examinations, students will have an early lunch at 12.25pm. The compulsory pre-exam focus sessions will commence 8.00am with breakfast provided for all students. For afternoon exams, these sessions will take place during lesson 3.

Please find attached a copy of the JCQ exam regulations and a summary of the procedures we will be following during this time. The JCQ document and procedures have been shared with students before; they are familiar with the rules and regulations we adhere to when conducting examinations. If your son/daughter is unable to attend an examination due to illness you must contact the exams office as soon as possible and ensure you have medical evidence for the exam board. Examinations cannot be sat at another time.

If you require any further information please contact us using enquiries@wellfieldacademy.org.

Yours sincerely,

V J Day

Mrs V J Day

Assistant Headteacher – Curriculum & Assessment



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01772 421303
enquiries@wellfieldacademy.org
Yewlands Drive, Leyland PR25 2TP
wellfieldacademy.org