



Dear Parents,

9<sup>th</sup> June 2021

## Key Stage 3 Summer Examinations

In the course of a normal year we would now be at the point where we would be holding our Key Stage 3 Examinations where our students would gain experience in sitting exams in a formal hall setting. Whilst we still feel that it is important for students to know and practise examination protocol, thereby acquiring and developing good examination techniques, we are mindful of the disruption to their education caused by the global pandemic and have taken the decision to hold our examinations for Years 7, 8 & 9 in a classroom environment. Whilst we are confident that the classroom is the right setting for these, we will still be ensuring the same high standards of behaviour and preparation is maintained.

The Key Stage 3 Examinations are used to inform students, teachers and parents about the progress made thus far. This allows us to both celebrate successes and to better intervene where students have found certain aspects of the curriculum difficult and as such we will be providing you with a progress report at the end of this half term.

Your son/daughter has been provided with revision materials and the dates of their examinations through ClassCharts. We have used tutor time to explain the conduct required in the classroom and the equipment needed for examinations.

### CONDUCT

To help ensure that students are well prepared for exams in the future, these examinations will be conducted according to the normal JCQ regulations for examinations. We will ensure that students are well supported through the assessments and reminded of expectations, such as entering the room and sitting quietly to await the start of the assessment. As with all assessments, students should not talk to, attempt to communicate with or disturb others, ensuring they follow all instructions from the invigilator (who will be the class teacher). If any assessments are missed due to absence, for example, we will organise an opportunity for your son/daughter to undertake these at another appropriate point.

### EQUIPMENT

As always, students should come to school prepared for their learning and this is particularly important for the assessments. Students will require: a black pen and a spare, pencil, eraser, ruler and pencil sharpener and a calculator for Maths and Science. Correction fluid may not be used.

It would be most helpful if you would check that your child has understood what is expected of them and has accessed the revision materials provided.

Thank you for your continued support. If you have any queries regarding the KS3 Examinations, please do not hesitate to contact me at [enquiries@whs.lancs.sch.uk](mailto:enquiries@whs.lancs.sch.uk) or via the school office.

Yours sincerely,

V Day

Mrs V Day (Assistant Headteacher – Curriculum & Assessment)