



Wellfield Academy

Executive Headteacher Mrs L Gwinnett
Head of School Mr J Lewis

Wednesday 20th October 2021

Dear Parent/Guardian,

COVID Updates

We are writing in light of changes made to our COVID protocols within school. We have seen an increase in positive cases both with staff and students during the last 10 days and have taken advice from Lancashire County Council and Public Health England. In line with information we sent out at the start of the academic year we will now take a small number of additional steps to reduce the opportunity for the virus to spread:

Additional steps:

- Increased use of hand sanitiser around school
- Increased availability of masks within classrooms, particularly for Year 7
- All Year 7 students who have consent to undertake increased LFD tests. Students will be provided with more test kits today
- Reinforced stay left rule when walking around the school to maintain smooth movement around school
- Adapted tutor seating plans to ensure all students are seated in year groups within the tutor room
- Encouraging all Year 7 students to reduce interaction with students in other year groups during unstructured times
- Ensuring year groups are seated separately during assemblies, detentions and internal exclusion

In addition to the above, **we are requesting that all Year 7 children get a PCR test as soon as possible.** Students can attend school whilst waiting for the results as long as they do not have any symptoms. If positive, all students must remain at home until the 10 days isolation is over. Please be aware that, at this moment in time, Year 7 Tutor Evening on Thursday 21st October will go ahead as originally planned.

Steps that we will continue to undertake

We will also continue to undertake the following steps, as we have done since the start of the academic year;

- Ensure students with symptoms remain at home and take an PCR test
- Hygiene protocols strictly followed by staff and children
- Routine LFT tests twice weekly completed by all staff and students



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- All class rooms, halls and corridors to be fully ventilated with doors and windows open (temperature is monitored to ensure children and staff are comfortable)
- Thorough cleaning of high touch points across the school
- Record and ensure that positive cases isolate for the required 10 days
- Actively encourage testing for wider symptoms

Further Actions

In the event that cases increase further, we may;

- Ask all students, staff and visitors to wear face masks in the corridors when moving between lessons
- Ask the year groups where we have an outbreak to wear masks in lessons
- Temporarily stop face to face assemblies for some year groups where we have an outbreak
- Return to the lunch pre-order system for the whole school therefore providing a reduced menu

If you have any questions or queries please do not hesitate to contact us at school (enquiries@wellfieldacademy.org). Although the information above may cause challenges for families we are doing the very best we can in difficult circumstances to ultimately keep our school and wider community as safe as possible.

Yours faithfully

Mr J Lewis

Head of School