



7th October 2020

Dear Parents,

Y7 Virtual Tutor Evening – Thursday 22nd October

We are pleased to invite you to our first virtual tutor evening, which will take place on **Thursday 22nd October 2020**. Over this half term, we have been enjoying getting to know our new Year 7 students, and we would like to take the opportunity to meet with yourselves to feed back about their transition to Wellfield High School. During the appointment we will also have an opportunity to discuss your child's first engagement report and explore any feedback which may have been raised from subject staff. You will be invited to meet with the tutor your child would have **originally** had, a House Progress Leader, Miss McDade - Head of Learning Support or a member of the Senior Leadership Team. We hope this will enable us to solidify those important relationships in preparation for when we are able to return to normal proceedings.

The evening will run from **5.00pm – 6.30pm on Thursday 22nd October**. We will write to you again next week to confirm the time of your Microsoft Teams appointment. You do not **need** a webcam, just a wifi enabled device with a microphone (a mobile phone is fine) and we will email you a link and instructions on how to access the meeting in advance along with your appointment time.

In advance of the evening, the tutors will be meeting with your child for a short appointment in school time. This will ensure students are able to give their own perspective on their transition into Wellfield High School, communicate their successes and raise any questions they may have with us in advance.

If you are unable to attend the time slot allocated, please inform us at enquiries@whs.lancs.sch.uk with the subject **Y7 TUTOR EVENING** and we will try to offer an alternative if we are able.

We look forward to meeting you,

Yours sincerely,

Miss D O'Neill

Assistant Headteacher - Progress & Intervention