

# Wellfield High School

Yewlands Drive, Leyland, Lancashire, PR25 2TP  
Telephone: 01772 421303 Term time email: enquiries@whs.lancs.sch.uk  
www.whs.lancs.sch.uk  
Mrs L A Gwinnett, Executive Head  
Mr J Lewis, Head of School



17<sup>th</sup> June, 2020

Dear parents of NAME,

## Keeping in Touch Transition Update - Year 7 Intake 2020

I am writing with some important updates on how we will be supporting NAME's transition to Year 7 at Wellfield High School this coming September. As you know, there continues to be some uncertainty as to when pupils will be returning to primary schools before the end of the summer term making it difficult to plan for any transition activities with our New Year 7 students in their primary school settings. With that in mind, I have outlined below what activities we are planning over the coming weeks and the information we will be sending out to you to help with a smooth transition process during these unprecedented times.

**Virtual Tour of the School** - A short film will be available on the Transition section of the website from **Monday 29<sup>th</sup> June**. The film will showcase all of the key staff involved in NAME's successful and happy start to Wellfield High School.

**All About Me Project** - It is important that we find out as much about NAME as we possibly can. The **All About Me** project is an opportunity to share lots of information with us so that all our teachers will have lots to read about NAME's hobbies and interests. **Please see Transition pack 2 below.**

**Meet the Class** - We are working with our local primary schools to find a way for our key transition staff to meet our New Year 7 students virtually. Some schools are hosting 'Meet the Class' zoom meetings which we hope will provide an opportunity for us to say hello and offer children a chance to put faces to names and ask any questions they might have about starting secondary school in September.

**New Parent Webinar** - On **Monday 29<sup>th</sup> June**, Wellfield High School will be hosting a webinar that will replace the usual transition evening we host each year for new parents and students. The webinar will be an opportunity to meet the Head of School and key members of the transition team.

### Transition packs

**Transition Pack 1** - This was distributed in May prior to the half term break. You will have received a letter directing you to our school website asking you to complete 3 forms: Electronic data collection sheet, Parental Transition information sheet & Student Transition information sheet.

**Transition Pack 2** - In this pack you will find some transition work from the English faculty. We would ask that NAME completes this work to the best of his/her ability and where possible, without any assistance. Please return the All About Me page and the Autobiography task to school in the enclosed self-addressed envelope by **Friday 3rd July**. It is important for us to understand each child's strengths and areas for improvement before we begin the academic year and this task will help us to start that process.

**Transition Pack 3** - Following the Webinar on **Monday 29<sup>th</sup> June** you will receive an Induction information booklet and an Induction forms booklet and additional parental permission forms including a data collection form and photographic video consent form. These will be sent with a self-addressed envelope for your ease.

I do hope this will reassure you that staff at Wellfield High School are working tirelessly during difficult times to ensure NAME has a successful start to the next phase of their education in September. In the meantime, do not hesitate to contact us directly at [transition@whs.lancs.sch.uk](mailto:transition@whs.lancs.sch.uk) should you have any additional queries.

Take care and stay safe,

Mrs L A Gwinnett

Executive Headteacher

Mr J Lewis

Head of School