



**Wellfield Academy**

SCHOOL UNIFORM AND  
APPEARANCE POLICY

## 1. INTRODUCTION

Our School Uniform is important to us. It is one way in which we identify ourselves as a school family and it promotes a strong, cohesive school identity which supports high standards and expectations in all areas of school life. It promotes a genuine sense of readiness to work and a focused frame of mind.

**Smartness and high standards of appearance are expected at all times.**

At Wellfield High School we believe that a school uniform is important, because it:

- Looks smart
- Is cost effective
- Contributes to a sense of belonging
- Fosters a feeling of pride
- Reduces 'fashion competition' between students

## 2. OUR SCHOOL UNIFORM

Whilst items of school uniform can be purchased from local supermarkets and other shops, our uniform stockist for the school tie, skirt, trousers, blazer and PE kit is;

Delta Wool Shop,  
49 Stanifield Lane,  
Farrington,  
PR25 4QA  
Tel: 01772 456535  
[www.deltawoolshop.co.uk](http://www.deltawoolshop.co.uk)

Please note that the school cannot accept any responsibility for the loss of any money or valuables including mobile phones.

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School Uniform	
A black <b>knee length</b> pleated skirt or black uniform trousers, available from Delta Wool Shop.	Black school trousers, available from Delta Wool Shop.
A white collared shirt with top button that can be fastened and tucked into skirt or trousers.	
Black knee length socks or black tights (no less than 40 denier) without pattern. Socks must not be worn over tights.	Black socks
<p style="text-align: center;">Black blazer with school badge.  A black, red and silver school clip-on tie.  Black, sturdy sensible shoes. No boots. (see next page)  Plain black v neck jumper (OPTIONAL only worn with the Blazer) Appropriate sturdy and suitable sized bag/s for equipment and PE kit.  Pencil case with correct equipment</p>	
Physical Education Kit	
Wellfield Akoa polo shirt	
Wellfield Akoa long sleeve top (optional)	
Wellfield Akoa Skort Medallion Black shorts	
Black/red sports socks	
Football boots and shin pads	
Trainers, non-marking sole.	

**All of our students are welcome to purchase and wear any items of uniform/PE kit regardless of gender.**

**If you cycle to and from school you MUST wear a helmet at all times and have a bicycle pass.**

## FOOTWEAR

Plain, black, smart, sturdy shoes (Boots, trainers, shoes with logos, flimsy ballet/court shoes, pumps, fabric or high heels are not acceptable). If unsure of the suitability of footwear, please ask a member of the pastoral team. Acceptable footwear is at the discretion of the Executive Headteacher.

### Examples of footwear allowed:



### Examples of footwear not allowed:



## OUTDOOR CLOTHING

Outdoor wear should be a plain dark coloured coat. Casual outer garments such as non-school jumpers, hoodies, fleeces, cardigans, leather or denim jackets etc. are not acceptable. Coats must be removed on entry into school buildings and should not be worn inside school buildings during the school day. We strongly advise that expensive branded outdoor clothing is not worn for daily school use as the school will not accept responsibility for the loss or damage to these items.

Once removed, coats should be placed in bags or lockers. Blazers should be worn at all times around school including movement to and from lessons and coats should not be worn in place of blazers. The senior staff will inform staff and students if the uniform policy is to be relaxed during hot weather.

Dark coloured scarves and hats may be worn during cold weather but these should not be worn in the school buildings. Hoods should also not be worn within the school building.

## BAGS AND BELONGINGS

- Every student should have a school bag for school equipment;
- Bags should be sturdy and dark in colour.

Please ensure that clothing and personal property is named, particularly the PE kit.

For all PE lessons (including indoor lessons) **non-participating students** must have a complete change of clothing, for example, trainers or football boots, tracksuit bottoms, T-shirt and a sweatshirt. They will be involved in the lesson in other ways to ensure that they are supervised at all times. Bringing a change of clothes ensures that your son/daughter still has a clean/dry uniform for school use and that they are suitably dressed to undertake a variety of roles such as sports leaders, officials and organisers.

Consequently if you send your child into school with a note explaining why they cannot participate then a change of clothing/footwear as detailed above will also be required.

## FASHION ITEMS / OTHER

No jewellery other than a wrist watch is worn. Iwatches and other watches that connect to the internet are not allowed.

Nose studs or retainers are not allowed and students will need to remove these in school.

If a student needs to wear a piece of jewellery for medical or religious reasons, it should be removed or covered up during physical activity or during practical learning. Jewellery worn for medical or religious reasons will only be allowed once approval has been sought and agreed in writing in advance. Watches will need to be removed for physical education lessons.

Hair should not obscure a student's vision. Extreme hairstyles or colourings are not allowed. Hair should be cut no shorter than grade 2. If parents are unsure as to the suitability of a hairstyle, they

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should check with the pastoral team in school first. Hair accessories should be small, plain and black. No flowers or bows should be worn. Shaved patterns in hair or eyebrows will not be permitted. All hair should be tied back in practical lessons.

You do not wear make-up. We only allow discrete foundation in Years 10 and 11. No student in any year group must wear false tan or false eyelashes.

False, gel or acrylic nails are not worn. No nail varnish should be worn.

Any ear piercings are done at the start of the summer holidays so that you do not wear earrings in school for any reason.

You wear your school blazer correctly. E.g. sleeves must be fully down and not turned or rolled up.

Facial hair should be tidy and is therefore at the discretion of the Headteacher.

No student should have any tattoo which is visible

### **NON-COMPLIANCE WITH THE SCHOOL UNIFORM POLICY**

As a school, we place high priority on preparedness for work and adherence to school standards and rules. Whilst the uniform policy is agreed by the Governing Body, the day to day implementation of it is the responsibility of the Headteacher, supported by the school staff.

**The lists above are not exhaustive, and the final decision of suitability or not, of the appearance of students lies with the Headteacher.**

**The Headteacher may discipline a student for breach of the Uniform and Appearance Policy in line with other policies and procedures.**

If a student presents recurring issues with their uniform, they may be required to carry a standards card. For minor breaches of the uniform policy (for example, ties not done up correctly, shirts not tucked in) the student will be required to rectify the problem and will have their standards card signed by the member of staff who has spoken to them about the problem. Four signatures will result in a pastoral detention. If a student loses their card, in the first instance they will be issued with another card. If it is lost again they will receive a pastoral detention.

In the situation where a student is in school in incorrect uniform, this may result in internal exclusion in the Pastoral Development Centre if the issue cannot be rectified. Parents will be contacted and informed that this course of action has been taken. If parents are able to rectify the situation, by, for example, bringing to school the appropriate school uniform, the student will then return to class.

Students may be required, in the case of inappropriate uniform/footwear, to wear uniform/shoes provided by the school in order to allow them to carry on with normal lessons.

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External exclusion may be considered where breaches of the Uniform and Appearance Policy are 'persistent and defiant'.

Where uniform is not being worn correctly due to a short term medical issue (e.g. short term problems with footwear) students will be required to work in the Personal Development Centre as a medical/ Health and Safety intervention, in line with current risk assessments.

The decision to retain a student internal exclusion or the Personal Development Centre is at the discretion of Student Services, supported and moderated by the Headteacher. Parents have no legal right to refuse this. Any complaints about this should be submitted in line with our Complaints Procedure.

This policy will be reviewed on an annual basis.

Date: March 2020

\* Headteacher denotes the Executive Headteacher or their designated representative