

# Impact Biometrics Leaving a Lasting Impression

## Bio – what?

Biometrics authentication is the automatic recognition of a living being using suitable body characteristics. By measuring an individual's physical features in an authentication inquiry and comparing this data with stored biometric reference data, the identity of a specific user is determined. There are many different biometric features that can be used for authentication purposes these include finger image, signature, iris, retina, DNA or any other unique characteristic. Once a characteristic has been chosen the next stage in the Biometric process is authentication. A biometric feature is saved on to a database. Once the data has been stored, a new scanning of the biometric feature is taken. If the comparison is positive, access to the appropriate application is granted.



**Make up of a fingerprint**

# The future is in your hands!

## A history of biometrics

Once the domain of the local constabulary, Biometric technology is now being used at many locations around the country. Banks, supermarkets and now even schools and colleges are adopting this increasingly popular technology. Biometrics are not new, their roots have been traced back to ancient Egyptian times. The use of finger images as a security device started with Chinese officials using them to seal documents in the second century BC. Over the last few years the technology has begun to find favor commercially.

Whilst the use of Biometrics has been steadily growing over the last ten years, the past couple of years have seen an explosion in development, interest and vendor involvement.



Werneth School, Harrytown, Romiley, Stockport SK6 3BX

Headteacher: Mr A Conroy Tel: 0161 494 1222 Email: admin@wernethschool.com www.wernethschool.com

# Impact Biometrics is coming to Werneth School

PLEASE FILL OUT THE FORM BELOW AND HAND  
BACK IN TODAY.



## Biometrics and Security

Students, parents and staff can rest assured that the fingerprint images cannot be used by any other source for identification purposes. The system uses an image of the finger to create a mathematical algorithm and then discards the finger image; only the numbers remain and these cannot be reinterpreted back into a finger image.

# The future is in your hands!

## Frequently Asked Questions

### Why do you need to take my child's finger image?

By taking an image of your child's finger we can turn this information into a digital signature.

### Can finger images be used by any other agency?

No, the software we use turns your child's finger image in to a mathematical algorithm. The image of the finger is then discarded. The information that is stored cannot be used to recreate an image of the child's finger.

### What happens when my child leaves the School?

When a student leaves school all data can be deleted very easily.

### How does it work?

When the child places his/her finger on the scanner, the software matches their finger image with the unique digital signature held in the database.

## Impact Biometrics Opt-In form

I do wish my child to be included in the Impact Biometric registration process

Name of Student: \_\_\_\_\_

Year: \_\_\_\_\_

Class: \_\_\_\_\_

Name of guardian or parent: \_\_\_\_\_

Email of guardian or parent: \_\_\_\_\_

Signed: \_\_\_\_\_

Please fill in this form and return this evening or to the school office.



YOU CAN NOW UPDATE YOUR DETAILS  
ON THE SCHOOLS EDULINK APP.  
**ONLY use this paper copy if you  
can't access the app.**



## DATA COLLECTION SHEET

Please check that the information below is correct. Complete any missing details, and return to the school office.  
Please fill out the form using **BLOCK** capitals and in as much detail as possible.

### STUDENT INFORMATION

<b>Surname:</b>		<b>Legal Surname:</b>	
<b>Forename:</b>		<b>Middle name:</b>	
<b>Chosen name:</b>		<b>Gender:</b>	
<b>Date of Birth:</b>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<b>Year:</b>	<input type="text"/>
<b>Reg Group:</b>	<input type="text"/>	<input type="text"/>	
<b>Address</b> <b>Number/Name:</b> <b>Street:</b> <b>Town:</b> <b>County:</b>			
<b>Post Code:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	

### EMERGENCY CONTACT INFORMATION

Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency. *If you are completing this form on behalf of someone else, please ensure they are aware of this and have read our privacy notice.*

Priority	Name/Relationship	Home Address/Phone/Mobile/Fax	Work Address Phone/Email
1	<b>Mrs/Mr/Miss/Ms/Other:</b>  <b>Name:</b>    <b>Relationship:</b>	<b>Address</b> <b>Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>	<b>Address</b> <b>Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>
<b>Parent/Carer Email (Priority 1):</b>			

**EMERGENCY CONTACT INFORMATION**

2	<b>Mrs/Mr/Miss/Ms/Other:</b>  <b>Name:</b>	<b>Address Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>	<b>Address Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>
	<b>Relationship:</b>		
<b>Parent/Carer Email (Priority 2):</b>			
3	<b>Mrs/Mr/Miss/Ms/Other:</b>  <b>Name:</b>	<b>Address Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>	<b>Address Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>
	<b>Relationship:</b>		
<b>Parent/Carer Email (Priority 3):</b>			
4	<b>Mrs/Mr/Miss/Ms/Other:</b>  <b>Name:</b>	<b>Address Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>	<b>Address Number/Name:</b>  <b>Street:</b>  <b>Town:</b>  <b>County:</b>  <b>Postcode:</b>  <b>Tel:</b>  <b>Mobile:</b>
	<b>Relationship:</b>		
<b>Parent/Carer Email (Priority 4):</b>			

It is vital that we obtain parent/carers email addresses so we can add you to the Sims app where you can change your data when required.

Please tick this box if you still require paper versions

## DIETARY INFORMATION

Dietary Needs:

Dietary Preferences:

Eligible for Free School Meals:

True  False

Parent or Guardian is a member of Armed Forces:

Yes  No

## MEDICAL INFORMATION

Medical Practice:

Address:

Postcode:

Telephone Number:

Medical Condition(s):

Medical Note(s):

Has your child been hospitalized in the last Year?

Yes  No

Details:

Pupil Assessed as Disabled:

Yes  No

Details of Disability:

## ETHNICITY INFORMATION

Ethnicity :

Country of birth:

Home Language:

Religion:

## REPORTS

Do you require a duplicate school report?  Yes  No

Second report Name:

Address:

## DATA PROTECTION CONSENT

**Data Protection Act 1998:** The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DCSF.

To the **best of my knowledge, the information given** on this form is accurate and has been completed by a parent/carer of the named student.

Print name:

Signature:

Date:

## DIGITAL AND VIDEO IMAGES CONSENT

Digital and video images play an important part in learning activities. Students and members of staff may use digital devices to record activities in lessons and on school trips. Images may also be published in newsletters, on the school website, social media and occasionally in local media.

The school will comply with the Data Protection Act and ensure that we have parents/carers permission before taking and using images of students.

In accordance with guidance from the Information Commissioner's Office, parents/carers are welcome to take videos and digital images of their children at school events for their own personal use (as such use is not covered by the Data Protection Act). To respect others privacy (and in some cases for protection) these images should not be published or made publicly available on social networking sites.

	CONSENT	
	YES	NO
I agree for the school to take digital and/or video images of my child.	YES	NO
I agree for the school to take digital and/or video images of my child on school organised trips and events.	YES	NO
I agree to the school using digital and/or video images of my child. I understand that the images will be displayed to support learning activities or to promote the work of the students and school <b>internally</b> .	YES	NO
I agree to the school using digital and/or video images of my child. I understand that these will be used on the school website and social media.	YES	NO
I agree to the school using digital and/or video images of my child. I understand that these will be used for the schools marketing materials.	YES	NO

If you change your mind at any time, you can let us know by emailing [admin@wernethschool.com](mailto:admin@wernethschool.com) or calling the school on 0161 494 1222.

By signing below, parents/carers are accepting these guidelines and agreeing to adhere to them.

**Signed**

**Date:**

Werneth School, Harrytown, Romiley, Stockport SK6 3BX

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# HOME SCHOOL AGREEMENT



## The Teachers and Governors will do our best to:

- provide a secure and caring environment for your child;
- contact parents promptly if there are any concerns;
- provide a balanced curriculum which will meet the needs of your child;
- offer counselling, guidance and advice when needed;
- keep you informed about your child's progress by providing at least one report and one Parents' Evening each year;
- welcome your involvement in the life of the school.

## As a Parent/Carer I will do my best to:

- ensure that my child attends school regularly, on time and properly equipped;
- take an active and supportive interest in my child's life at school;
- support the code of behaviour of the school and the school uniform policy;
- attend my child's Parents' Evening and support other school activities;
- let the school know of concerns, problems or changes of circumstances which may affect my child's work or behaviour;
- inform the school of my child's absence on the first day.

## As a student of the school I will do my best to:

- attend school and lessons regularly and on time;
- bring all equipment, books and kit I need for each day;
- wear the correct school uniform, and have a clean and tidy appearance;
- be polite and considerate to all members of the school community and follow the code of conduct;
- complete all my classwork and homework on time and as well as I can;
- refuse to take part in bullying or anti-social behaviour;
- respect the environment of the school and its neighbourhood, and help to keep it free from litter and graffiti.



## The Teachers and Governors will do our best to:

- provide a secure and caring environment for your child;
- contact parents promptly if there are any concerns;
- provide a balanced curriculum which will meet the needs of your child;
- offer counselling, guidance and advice when needed;
- keep you informed about your child's progress by providing at least one report and one Parents' Evening each year;
- welcome your involvement in the life of the school.

## As a Parent/Carer I will do my best to:

- ensure that my child attends school regularly, on time and properly equipped;
- take an active and supportive interest in my child's life at school;
- support the code of behaviour of the school and the school uniform policy;
- attend Parents' Evening and support other school activities;
- let the school know of concerns, problems or changes of circumstances which may affect my child's work or behaviour;
- inform the school of my child's absence on the first day.

Signature \_\_\_\_\_

## As a Student of the school I will do my best to:

- attend school and lessons regularly and on time;
- bring all equipment, books and kit I need for each day;
- wear the correct school uniform, and have a clean and tidy appearance;
- be polite and considerate to all members of the school community and follow the code of conduct;
- complete all my classwork and homework on time and as well as I can;
- refuse to take part in bullying or anti-social behaviour;
- respect the environment of the school and its neighbourhood, and help to keep it free from litter and graffiti.

Signature \_\_\_\_\_

Name \_\_\_\_\_ Form \_\_\_\_\_ Date \_\_\_\_\_



# SAFEGUARDING



## Safeguarding children is the responsibility of everyone.

As such all the staff in our school have a duty to safeguard and promote the welfare of children. This duty is placed upon school by Section 175 of the Education Act 2002.

This means we have a Designated Safeguarding Lead. In our school this is Miss Dee and Mrs Taylor assisting.

If we are concerned that a child may be at risk from significant harm (abuse) or is being abused, the school is required to refer our concerns onto Social Care and the police if necessary. In some circumstances this may happen without the consent or knowledge of parents/carers.

School also has a responsibility to act upon other concerns that they may have about a child's welfare in circumstances where there are not suspicions of child abuse. Examples of this may be when a child is demonstrating inappropriate behaviour, is involved in bullying, is failing to come to school or where difficulties at home are having an effect upon the child's wellbeing. However, this list is by no means exhaustive.

In Stockport there is an expectation that school will always discuss these issues with parents/carers before deciding upon a course of action to support the child.

Our school has a safeguarding policy, which explains all the above in much more detail. If you would like to see the policy, please contact us to find the best way to access it easily.



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Declaration: I have read and understood the safeguarding statement and have access to the Werneth School's Safeguarding Policy.

Signature of Parent/Carer: \_\_\_\_\_

Child: Tutor group: \_\_\_\_\_

Date: \_\_\_\_\_

Werneth School, Harrytown, Romiley, Stockport SK6 3BX

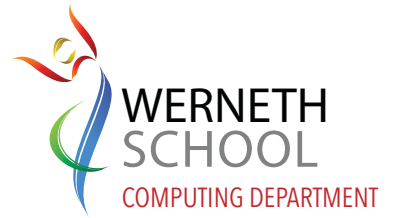
Headteacher: Mr A Conroy Tel: 0161 494 1222 Email: admin@wernethschool.com www.wernethschool.com







**don't abuse IT**



**Please complete, sign and return this part of the document to school**

**Your child's name:** \_\_\_\_\_

**Your child's form:** \_\_\_\_\_

I have read with my parent/Carer the Werneth School Network, Internet and Email Acceptable Use Policy (AUP). I fully understand what is expected of me when I am using a computer at Werneth School

By signing below I am accepting that I am responsible for my own actions and it is up to me to make sure that I obey the AUP rules. If I do not obey these rules appropriate action will be taken by E-Services.

**Sign your name below:**

**Enter the date below:**

\_\_\_\_\_

**Parent / Carer's Consent for Internet and Email Access**

I have read and fully understand Werneth School Network, Internet and Email Acceptable Use Policy (AUP) and give my permission for my child to have the following accounts generated for them so that they can use and access the following **(please tick)**

**Please generate a network account:**

**Please generate an email account:**

**Please allow access to the Internet:**

I understand that Werneth School will take all reasonable precautions to ensure that my child cannot access inappropriate materials. I understand that Werneth School cannot be held responsible for the nature or content of any of the materials that my son/daughter searches for or accesses through the internet. I agree that the school is not liable for any damages arising from the use of the Internet facilities at Werneth School.

**Parent/Carer Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# don't abuse IT

I am responsible for my files and understand that the school will check my files and monitor the sites I visit.

I will not access other people's files, email accounts or VLE space.

I will use the school email system sensibly and will only email people I know or my teacher has approved of.

I will only access the network and, email and VLE with my own login and password which I will keep secret.

My emails will be polite and sensible

I will not give out any personal information in my emails e.g. home address or telephone numbers or arrange to meet someone.

I will only enter sites on the internet that are relevant to my study or have been sanctioned by my teacher.

I am aware that every time I log on to the school network I must agree to the school AUP and I will be monitored by the SECURUS system.

I am aware that using proxy bypass sites will result in my internet privilege being removed.

I will only use the computers for school related study.

I will not tell my password to anyone and realise that if I do, my network privilege will be removed.

I am aware that I will be charged for excessive printing.

I will not rearrange any of the hardware. I will always consult the ICT support team to do this

I will not try to install any software on the network or client machines

I am aware that all the e-learning resources I have available have been provided to help me learn and I should look after them and take all the steps I can to keep them safe and for my own use.

# Home Internet Use Agreement

I want to use our computer and the Internet. I know that there are certain rules about what I should do online.

I agree to follow these rules and my parents agree to help me follow these rules:

I will not give my name, address, telephone number, school, or my parents' names, address, or telephone number; to anyone I meet on the computer.

I understand that some people online pretend to be someone else. Sometimes they pretend to be kids, when they're really grown ups. I will tell my parents about people I meet online. I will also tell my parents before I answer any e-mails I get from or send e-mails to new people I meet online.

I will not fill out any form online that asks me for any information about myself or my family without asking my parents first.

I will not buy or order anything online without asking my parents or give out any credit card information.

I will not get into arguments or fights online. If someone tries to start an argument or fight with me, I won't answer him or her and will tell my parents.

If I see something I do not like or that I know my parents don't want me to see, I will click on the back button or log off.

If I see people doing things or saying things to other kids online I know they're not supposed to do, I'll tell my parents.

I won't keep online secrets from my parents.

If someone sends me any pictures or any e-mails using bad language, I will tell my parents.

If someone asks me to do something I am not suppose to do, I will tell my parents.

I will not call anyone I met online, in person, unless my parents say it's okay.

I will never meet in person anyone I met online, unless my parents say it's okay and I am chaperoned

I will never send anything to anyone I met online, unless my parents say it's okay.

If anyone I met online sends me anything, I will tell my parents.

I will not use something I found online and pretend it's mine.

I won't say bad things about people online, and I will practice good Netiquette.

I won't use bad language online.

I know that my parents want to make sure I'm safe online, and I will listen to them when they ask me not to do something.

I will help teach my parents more about computers and the Internet.

I will practice safe computing, and check for viruses whenever I borrow a disk from someone or download something from the Internet.

\_\_\_\_\_  
**I promise to follow these rules. (Child's Signature)**

\_\_\_\_\_  
**I promise to help my child follow these rules and not to over react if my child tells me about bad things in cyberspace. (Parents Signature)**

