

# Application Form for the 16-19 Bursary Fund

## Student's Details

First Name

Surname

Home Address

Post Code

Daytime Telephone Number

Date Of Birth

## Bank Account Details

(Please note payments can only be made to an **account held in the name of the student**)

Full Name of Account  
Holder

Branch Sort Code

Bank Account Number

Bank Address (branch  
where account is held)

Post Code

**Complete Category 1 or 2 depending on your circumstances**

<p style="text-align: center;"><b><u>Category 1 – Vulnerable Group Award</u></b></p> <p>Guaranteed Bursary of £1200 for <b>students</b> who are</p> <ul style="list-style-type: none"> <li>• in care</li> <li>• a care leaver</li> <li>• in receipt of income support or Universal Credit</li> <li>• disabled and in receipt of <b>both</b> Employment Support Allowance and Disability Living Allowance (or Personal Independence Payment)</li> </ul>	<p style="text-align: center;">Please tick as appropriate</p> <p style="text-align: center;"> <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> </p>
<p><b><u>Evidence required- please attach supporting documents to this application</u></b></p> <ul style="list-style-type: none"> <li>• Evidence setting out the benefit to which the young person is entitled e.g. copy of benefit award</li> <li>• Evidence of the young person’s current or previous looked-after status</li> </ul>	<p style="text-align: center;">Please tick as appropriate</p> <p style="text-align: center;"> <input type="checkbox"/>  <input type="checkbox"/> </p>

<p><b><u>Category 2 - Discretionary Award</u></b></p> <ul style="list-style-type: none"> <li>• Free school Meal Eligibility- School obtains a list from the Local Authority</li> </ul> <p><i>The 16-19 Bursary Committee will decide on this amount dependent on the likely number of applicants, each individual case and the fixed sum of money the Department of Education distributes to the school</i></p>	<p style="text-align: center;">Please tick as appropriate</p> <p style="text-align: center;"> <input type="checkbox"/> </p>
<p><b><u>Evidence required</u></b> School will provide this evidence.</p>	

**Case for the award**

<p><b>Please confirm number of children you have living with you under the age of 19 (including student named above)</b></p>	
--	--

<p><b>Please outline below how if you received a cash payment (rather than in-kind payment) how this would be spent on helping your child in education.</b></p>								
<p><i>Suggestions of how funding can be used:</i></p> <table style="width: 100%; border: none;"> <tr> <td>Castlehead Residential</td> <td style="text-align: right;">£149</td> </tr> <tr> <td>Clothing for Residential</td> <td style="text-align: right;">£50-100</td> </tr> <tr> <td>Lunch In Unit</td> <td style="text-align: right;">£100</td> </tr> <tr> <td>School Trips</td> <td style="text-align: right;">£15-20</td> </tr> </table>	Castlehead Residential	£149	Clothing for Residential	£50-100	Lunch In Unit	£100	School Trips	£15-20
Castlehead Residential	£149							
Clothing for Residential	£50-100							
Lunch In Unit	£100							
School Trips	£15-20							

## Student Declaration

Please read the following declaration and sign and date below if you agree to these statements:

- I confirm that the information I have given on this form is correct and complete to the best of my knowledge and belief
- I confirm that I have submitted all relevant supporting evidence documentation
- I understand and agree with the conditions:
  1. 95% attendance including scrutiny of unauthorised absences. (We acknowledge that students with prolonged identified medical needs may not be able to achieve this attendance target, however an attendance target will be agreed in advance of the bursary funding being granted)
  2. Satisfactory behaviour
  3. Satisfactory level of engagement in learning
- I will inform the School if any of these details change

Student's Signature:	Parent/Carer Signature:
Please Print Name:	Please Print Name:
Date:	Date:

<i>School use Only</i>	
<i>Approved:</i> <input type="checkbox"/>	<i>Declined:</i> <input type="checkbox"/>
<i>Reason:</i>	