



Dear Parent/Carer,

Happy Friday everyone!

We enjoyed a fabulously fun World Book Day yesterday! The children all looked wonderful in their costumes, so thank you all for your support. If you haven't already done so, please visit our Twitter page to see photos of our special day. I'm sure your child has told you all about the Masked Reader as well and the fun we had with that.

On a totally different note, the one-way system will be changing, as of this afternoon. We felt the time had come, as the government have relaxed the restrictions.

- You will continue to drop your child(ren) off at the classroom door. From my understanding, that has been a positive for all, as it's good to have that regular contact between parents and teachers.
- Reception will continue to enter school via the Reception gate. If you have children in the rest of the school, you can go straight through the gate between Reception and Y1 to collect your other children, rather than exiting and then re-entering school property.
- Years 4 and 5 will continue as they do now, so please take your child to their classroom door and collect them from there as well.
- The Year 1/2 parents will bring their children to school via the Winter gate and exit there as well. If you have pushchairs and would rather exit via the Autumn gate, please do so.
- If you are a parent of a Year 3 child enter via the Autumn gate, take them to their class and continue to walk around the school building, as you do now, exiting via the staff car park.
- Children in Reception to Year 5 need to be brought to the classroom door and collected from there, by an adult. Please do not leave your child at the gate.
- Year 6 children can enter the school premises by themselves via the Autumn gate. They will exit via the School Office at the end of the school day.
- Please continue to drop off your younger children first.

Over the past couple of weeks we have made a few changes to the behaviour policy, so that staff and children are very clear about the guidelines and procedures that we need to follow. At Westbrook Old Hall we take great pride in the way our children behave and encourage them to be kind and thoughtful towards each other. To ensure that the school continues to be a place where the children feel safe, happy and nurtured there are certain guidelines that we need to have in place. Over the last week (and before half term), the teachers shared our 'Steps for Behaviour' with the children. These were explained in an age-appropriate manner. The children were also reminded about the positives of good behaviour and the many rewards that they have the opportunity of achieving in school. The steps clearly outline, to the children, what will happen if they don't make the right choices. I have attached a copy of what we have shared with the children, so that you understand how we manage behaviour across the school. You will see that there are 7 steps altogether - most children don't go beyond step 3 and many would be shocked that any children might go anywhere near step 4, but it is important that we are all aware of the procedures, so that we can ensure that the process is fair for all.

Here are a few weekly reminders for you:

- **School Meals** - week beginning Monday 7th March will be Week 3.
- **Parents' evenings** - Tuesday 8th March. Please make sure that you have booked an appointment if you didn't attend a virtual appointment. These are 'in-person' appointments with your child's class teacher.
- **Covid-19 Reporting** - please email the school office immediately if your child tests positive.
- **Gate opening times** - the gates will be closed at 8:55am. However, please make sure that you are aiming to bring your child in by 8:50am.
- **School crossing** - at the end of the school day, many people are not using the school crossing. This was installed to prevent accidents happening. If people are not using the crossing, I am afraid that an accident will happen soon, so please keep yourself and your child safe.
- **Link Club** - please do not use the staff car park for pick up or drop off. The car park is for staff only. If you have other family members or friends who will be picking up your child for you, please let them know.
- **Lost property** - if you need to check lost property, please come after school. We will no longer be allowing access before school.
- **Westbrook Old Hall Preloved Uniforms** - sell good quality pre-owned uniform at discounted prices. The services they provide are good on 3 levels: good for parents' purses - we cost less than new; good for the environment - less waste goes to landfill and all proceeds go to FOWOHPS - which in turn are reinvested into the school/children. They have most things in stock already. Enquiries can be made either via the FB parent group; on the Westbrook Old Hall Preloved Uniforms page, or directly by phone on 07702 171953.

If you have any questions regarding any of the above information, please do not hesitate to contact me - I am most happy to help and to explain further.

Have a lovely weekend.

Mary Lythall-Brennan

Acting Headteacher