



THE WESTLEIGH SCHOOL

Aspiring & Achieving Together

HEADTEACHER: MR CARLTON BRAMWELL *BEd (Hons), MSc, NPQH*

18th July 2022

Dear Parent / Carer,

Locker Arrangements for September 2022 return

We are pleased to be reintroducing lockers for students to rent, on an annual basis, from September 2022. This will be under a new process to improve allocation and accessibility for all. For the new process to be a success there are a couple of actions we need you to take please.

1. Before the end of term

If your child currently has a locker in school, they will need to empty this before they leave on Wednesday. All lockers will then undergo cleaning and maintenance during the summer.

2. During the Summer Holidays

Lockers will be available to rent for £3 per year and payment should be made via Parentpay. There will be an option to pay for a locker on Parentpay made available during August. We will advise you via a Parentpay communication when this has been done. Lockers will be allocated on a first come, first served basis.

Current Locker Holders

If you have a child in Year 10 or 11 on our return who has paid for a locker for the full five years under the previous system, please email katyclose@westleigh.wigan.sch.uk by 31st July 2022 so these can be accounted for.

3. On Return to School

Where a locker has been requested and paid for your child will be issued with a number when they return in September. Your child will be responsible for providing a 20mm padlock (examples below). If a padlock requiring a key is used and keys are lost the padlock will be removed and a new one will need to be provided.



Yours Sincerely,

Carlton Bramwell
Headteacher