



THE WESTLEIGH SCHOOL
Aspiring & Achieving Together

23rd October 2025

Re: Assessment Schedule

Dear Parents and Carers,

As we come to the end of this half term, I am delighted to share how pleased we are with the continued improvements in attendance and behaviour across the school. Our pupils have shown real commitment to their learning, and it's been wonderful to see their positive attitude reflected in excellent attendance figures and respectful conduct both in and out of the classroom.

I also want to inform you of the upcoming formal Assessment Week in December. The first one of this academic year will run from **Monday 15th December to Thursday 18th December**. Please note that **KS4 mock exams** will begin slightly earlier, starting on **Monday 8th December** for **Year 11 and Year 10** students.

The key points are outlined below:

- **Form time will take place as normal from 8:30am to 9:00am**, and it is essential that all students arrive promptly.
- The school day will be divided into **3 assessment sessions with some dedicated revision time**, each lasting **90 minutes**.
- Students will continue to have their **normal break and lunch times**.
- In recognition of the increased intensity during the day, the **school day will end at the earlier time of 2:30pm** throughout Assessment Week **only** to allow students time to rest and recharge.
- Students who **do not** take the **assessment process seriously** or who miss any of their scheduled assessments may be required to attend school on Friday 19th December to complete them.
- For students who successfully complete Assessment Week, please note that school will be closed to those students on **Friday 19th December for an INSET day**.

Students will receive individual timetables for their assessments, and we encourage all parents and carers to support their child in preparing for this period by helping to maintain good routines and encouraging revision at home.

We believe that these changes will create a more supportive and effective environment for our students to demonstrate their learning and progress. Thank you, as always, for your continued support.

If you have any questions regarding the changes, please do not hesitate to contact the school.

Yours sincerely,

Mr C Bramwell
Executive Headteacher