



March 2026

Dear Parent/Carer,

Education Records to be Issued at School

This term, we will be issuing digital education records to Year 11 pupils.

Education records are part of a new service from the Department for Education (DfE). The service allows pupils to securely access their education information and share it as part of their post-16 applications and enrolment.

Each education record will contain key information about the pupil, including:

- their name, address and date of birth
- the schools they have attended
- their qualifications (added once exam results are released)
- any recorded support needs

Education records will be issued through the **DfE Education Record app**. Pupils will need to download the app to their phone from the Apple App Store or Google Play Store. The remainder of the issuing process will take place in school.

Please note:

- The Apple version of the app requires **iOS 15.0 or later**
- The Android version requires **Android 8.0 or later**

Once the process is complete, pupils will have their education record available on their phone. They can then use the app to securely share their information with sixth forms or colleges when enrolling.

Should you **not want** your child to have access to their education record, the link below will take you to a Microsoft Form. Alternatively, you can scan the QR code below.

<https://forms.office.com/e/HupR62sbn6?origin=lprLink>

If you are happy for your child to access this service, you do not need to do anything further.

If you have any questions, please contact the school.

N. Tomlinson

Miss N Tomlinson
Assistant Headteacher

