



THE WESTLEIGH SCHOOL
Aspiring & Achieving Together

HEADTEACHER: MR CARLTON BRAMWELL *BEd (Hons), MSc, NPQH*



23rd October 2020

Dear Parent/Carer,

Thank you for your help and cooperation this term. It has been great to see everyone working together to become familiar with the new way things are being done in and around the school, and to see the children enjoying the benefits of being with friends and back in education.

As you are aware, the school will shortly be closed for October half term, however if your child is currently waiting to take a test or to receive the results of a test, I would be very grateful if you could continue to follow the process of **informing the school if there is a positive result**. To facilitate this process, over the half term we would ask that you email school at enquiries@admin.westleigh.wigan.sch.uk with full details or call the school office on 01942 202580. This information will then be shared with our Senior Leadership Team so that the appropriate actions can be taken to protect our students, staff and their families.

By continuing to let us know if your child tests positive, we can notify and advise you and any close contacts with regards to the length of isolation and the date that your child/close contacts can return to school, to safely ensure that risk of transmission is reduced.

Should your child receive a positive result you should inform us as outlined above and follow the [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#). It is very important that you and your child follow the above guidance should your child test positive and isolate for the required period, to help reduce the spread of infection. This includes not attending any playschemes, youth provision, leisure centres or sports activities etc which may have been planned for the school holidays.

Should your child be identified as a close contact of someone who has tested positive within the school, you will be contacted by the school and informed about the required isolation period and date your child can return to school. It is important that you follow the advice and guidance in relation to the isolation period to help reduce the spread of infection.

Stay safe and we look forward to seeing everyone back after the half term break.

Yours sincerely,

Carlton Bramwell
Headteacher