



17<sup>th</sup> February 2023

Dear Parents / Carers,

I'd like to start by praising all our students who have had a successful Half Term and shown themselves to be truly 'Westleigh' through and through. Thanks to your support and the good character of our students, we have seen a huge improvement in punctuality to lessons and a reduction in lost learning time. This will be a huge benefit to the progress of your child in every single subject area.

Half Term provides us with an opportunity to remind students of our standards and expectations. I am asking for your continued support in maintaining the highest standards on uniform, mobile phones and behaviour in and around school. All week students have received assemblies where the key messages have been shared. I hope you will have time over the half term break to remind your child/children, of the basic expectations with regards to these. To help, I have outlined these below:

**UNIFORM**

- Tie – seven stripes
- Blazer must be worn (sleeves rolled down)
- Skirts rolled down
- Shirt tucked in
- All students must carry a school bag
- No Trainers
- No hoodies

**MOBILE PHONES** – are not allowed out in school

- Switched Off / On Silent / Away in bags

**PUNCTUAL TO LESSON AND SCHOOL**

- Gates close at 8:25am prompt. Late to school = Late to lesson

**BEHAVIOUR**

- Follow instructions the first time of asking
- Bullying Behaviour will not be tolerated -all students deserve to come to school and feel safe, secure and happy.

**CONSEQUENCES**

When students do not meet these expectations or are defiant when given an instruction, the following consequences will be applied (daily) and a Synergy message will be sent home.

	30 minute detention	60 minute detention	90 minute detention
In Class	ATL 1 x 1 lesson	ATL 1 (2-3 lessons)	ATL 1 (4+ lessons)
Out Of Class	1 Behaviour Log	2-3 Behaviour Logs	4+ Behaviour Logs
Late to Lesson (inc registration)	1-2 (under 30 mins)	3+ (under 30 mins)	3+ (over 30 mins)

For more serious behaviours, further sanctions will be applied. These can be found in our School Behaviour Policy and is available on the school website.



**THE WESTLEIGH SCHOOL**  
Aspiring & Achieving Together

Thank you for taking the time to read this letter and support the work we do to help your child succeed personally and academically.

I hope you have a restful half term break and we look forward to seeing your children back with us on Monday 27<sup>th</sup> February.

Yours sincerely,

*S Cain*

**Mrs S Cain**  
**Deputy Headteacher**

