

# Personal Presentation

All students at The Westleigh School are expected to wear our approved school uniform, which is both smart and practical. We believe that this provides our students with a sense of identity and promotes a belonging within our school community.

At The Westleigh School, we believe that first impressions are important and for this reason, we expect our students to present themselves in a smart, business-like appearance at all times. By consistently wearing our school uniform to the highest standards, students are not only presenting a positive image of our school community, but also of themselves as individuals.

In order to meet the required standard, students are expected to wear our school uniform correctly, e.g. shirt tucked in, top button fastened, tie showing the school badge and blazer sleeves rolled down.

Furthermore, in meeting the expected standard for Personal Presentation, students must conform to the following requirements:

- Hairstyles which are considered extreme in any way are NOT acceptable e.g. shaved heads, patterned shaving, 'mullet' cuts, unnatural or two-tone colours
- Hair extensions, tight plaits and beadings are NOT allowed
- Haircuts shorter than a No 2 blade are NOT allowed
- The use of make-up is NOT acceptable – students wearing makeup which is plainly visible will be expected to remove it
- Nail varnish and the wearing of false nails is NOT allowed
- Piercings of any description, other than stud earrings are NOT allowed. Only one pair of stud earrings can be worn on the ear lobe.

With regards to jewellery and personal items, students are allowed to wear a watch, a small ring and one pair of stud earrings, which must be worn on the ear lobe. No other jewellery, piercings or personal items are permitted.

For Health & Safety reasons, the wearing of jewellery or personal items is NOT allowed during PE lessons.

**IN ALL CASES, STUDENTS NOT CONFORMING TO WHAT THE SCHOOL CONSIDERS TO BE ACCEPTABLE WITHIN THE CONTEXT OF OUR SCHOOL POLICY ON UNIFORM AND PERSONAL PRESENTATION WILL BE ISOLATED UNTIL THE ISSUE HAS BEEN RESOLVED**

## CONFISCATION

If any student is seen to be wearing more jewellery or personal items than is allowed in line with our policy on Personal Presentation, the member of staff concerned will confiscate the item in the first instance. The item will be put into an envelope, clearly labelled with the student's name and it will be placed in the school safe in the Pupil Office.

Students will be allowed to collect the confiscated item at the end of the same school day from the Pupil Office. If any item is confiscated from the same student on more than one occasion in any half-term, Parents/Carers will be asked to collect the confiscated item from school.

# Uniform & Equipment

All students are expected to wear our school uniform as required:

Boys' Uniform	Girls' Uniform
White shirt Westleigh School tie Black tailored trousers Westleigh School blazer with badge Westleigh School jumper (optional) White or black socks Sensible, plain black shoes Plain black, dark grey or navy outdoor coat (optional)	White shirt Westleigh School tie Westleigh School black skirt (knee length) or Westleigh School black tailored trousers Westleigh School blazer with badge Westleigh School jumper (optional) White or black socks or plain black tights Sensible, plain black shoes Plain black, dark grey or navy outdoor coat (optional)

<b>Shirt</b>	This <b><u>MUST</u></b> have a top button that is fastened at all times.
<b>Boy's Trousers</b>	This item <b><u>MUST</u></b> be a tailored style and must <b><u>NOT</u></b> be denim, 'skinny', 'slim fit' or tightly fitting.
<b>Girls' Skirt</b>	This item <b><u>MUST</u></b> be knee length and must <b><u>NOT</u></b> be Lycra or tightly fitting.
<b>Girls' Trousers</b>	This item <b><u>MUST</u></b> be a tailored style and must <b><u>NOT</u></b> be denim, 'skinny', 'slim fit' or tightly fitting.
<b>Jumper</b>	This optional item is only available from our approved suppliers
<b>Footwear</b>	This <b><u>MUST</u></b> be a <b>plain black shoe</b> without logos – boots, sandals, pumps, training/sports shoes, sports brands or high heels will <b><u>NOT</u></b> be allowed. Any shoe above the ankle is classed as a boot.
<b>Outdoor Coat</b>	This optional item must <b><u>NOT</u></b> have any highly visible logos which are coloured (e.g. white, red, green, orange or yellow) – sweatshirts or hoodies are <b><u>NOT</u></b> allowed to be worn as an outdoor coat

Students must **NOT** wear any of the following items: **hoodies, sweatshirts, baseball caps, boots or trainers**

All students at The Westleigh School are expected to have basic equipment with them every day to ensure that they are ready for learning:

<b>Planner</b>	This is issued to every student – students <b><u>MUST</u></b> have their plan for every lesson.
<b>Equipment</b>	All students <b><u>MUST</u></b> have following items on a daily basis: <ul style="list-style-type: none"> <li>▪ School bag – large enough to carry books and equipment</li> <li>▪ Pencil case with pen, pencil, ruler, rubber and coloured pencils</li> </ul>
<b>Reading Book</b>	Students <b><u>MUST</u></b> have an age appropriate reading book with them every day

# PE Kit

All students are expected to have the required PE kit available from our approved suppliers:

<b>Boys' &amp; Girls' PE Indoor Kit</b>	
<ul style="list-style-type: none"><li>▪ Black shorts with the Westleigh School badge</li><li>▪ Maroon polo shirt with the Westleigh School badge</li><li>▪ Maroon socks</li><li>▪ Trainers suitable for indoor and Astroturf use – Converse &amp; Vans style pumps are <b>NOT</b> allowed</li></ul>	
<b>Boys' Outdoor PE Kit</b>	<b>Girls' Outdoor PE Kit</b>
<ul style="list-style-type: none"><li>▪ Maroon reversible rugby shirt with the Westleigh School badge</li><li>▪ Black tracksuit bottoms with the Westleigh School badge**</li><li>▪ Black rain jacket with the Westleigh School badge**</li><li>▪ Studded boots (when required)</li></ul> <p>**these items are <b>optional</b> requirements for the Boys' Outdoor PE Kit</p>	<ul style="list-style-type: none"><li>▪ Black rain jacket with the Westleigh School badge*</li><li>▪ Black tracksuit bottoms with the Westleigh School badge*</li></ul> <p>*these items are <b>compulsory</b> requirements as they are the only items required for the Girls' Outdoor PE Kit</p>

Please be aware that studded boots are essential for boys' outdoor lessons as training shoes **DO NOT** provide a sure enough footing on wet grass.

Students **MUST** wear the correct PE kit for all lessons and students may shower after every lesson if they wish to do so.

Students are encouraged to bring their tracksuits for outdoor lessons.

**Parents and Carers are encouraged to ensure that all items of school uniform and equipment are clearly labelled with the student's name**