Remote Education Policy

Purpose

This policy sets out the expectations and procedures for remote education to ensure that all students continue to access a high-quality education when learning from home. It provides clear guidance on attendance, engagement, curriculum access, and assessment. The policy applies to all students and staff and seeks to maintain consistency, accountability, and wellbeing during periods of remote learning.

1. Adherence to Timetable

• Attendance and Punctuality: Students are required to follow their normal school timetable during remote education. They must attend all scheduled lessons promptly and remain engaged throughout the session.

• Timetable Compliance: Students are expected to prepare for and participate in lessons in line with the school timetable. Adhering to this structure promotes continuity, focus, and responsibility for learning.

• Absence Notification: In cases of illness or other unavoidable absence, parents or students must inform the school through the usual channels.

2. Curriculum Delivery through Showbie

• Platform: Showbie will serve as the primary platform for accessing and submitting assignments, as well as for communication with teachers. Each student must use their iPad to access Showbie, which will contain the necessary resources and assignments for each subject.

• Access to Lessons and Resources: Teachers will post daily lessons, instructional materials, and resources in line with the established curriculum.

• Feedback and Support: Teachers will provide feedback through Showbie to support student progress and engagement.

3. Classroom Conduct in a Remote Environment

• Active Participation: Students are expected to engage actively in all lessons, contribute to discussions, and complete assigned tasks as directed. Teachers may use quizzes, discussions, and assignments on Showbie to assess understanding.

• Respect and Behaviour: The same standards of respect, courtesy, and behaviour that apply in the physical classroom apply equally to remote education.

• Communication: If students experience technical difficulties or require assistance with assignments, they must contact their teacher promptly via Showbie's messaging feature or other pre-arranged methods of communication.

4. Assessment and Accountability

• Assignments and Deadlines: All assignments, projects, and assessments set on Showbie must be completed and submitted by the specified deadlines. Students are responsible for managing their time effectively to meet these requirements.

• Non-Submission: Failure to complete or submit work without a valid reason will be followed up in line with the school's assessment and behaviour policies.

• Attendance Monitoring: Attendance will be tracked through participation and activity on Showbie. Any concerns regarding attendance or engagement will be communicated to parents or guardians.

Conclusion

This policy ensures that each student receives a high-quality education remotely, aligned with their in-school curriculum. By following these guidelines, students will maintain consistency in their learning, uphold school standards, and continue to make progress even when learning from home.