



**Exceptional tours,
expertly delivered**

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TRAVELLING BY FERRY

SITUATION	POTENTIAL PROBLEM	CONTROL MEASURE
On the docks	Dock traffic	Pupils to stay on coach WC trips with staff member
Customs checks	Leaving passports on coach. Being silly and upsetting officers. Wrong paperwork. Delays Luggage unloaded and checked.	Brief pupils about suitable behaviour, reminder to have documents ready. Calm behaviour may ease the situation.
Coach embarkation and dis-embarkation	Passengers being jolted when vehicle crosses bridge / ramp	All travellers to be seated with seatbelts on. All told to face forwards and be ready to brace. No standing while coach engine is on or coach is in motion
On vehicle deck	Moving vehicles	Staff to escort pupils. Walking.
Stairways, lifts and corridors	Steep steps, getting lost, causing obstructions	No running. No sitting on steps or in stairwells. No using lifts during voyage. Close staff supervision Staffed meeting point on voyage Stay in groups
During voyage	Seasickness	When sea is rough, pupils to avoid fatty foods, fizzy drinks, running about, spending time in smelly WCs. Recommend pupils take seasickness pills in advance

On deck	Steps, slipping, climbing railings. Sunburn	No-one outside in rough weather. No running. Sun tan lotion, hats.
Emergency	Lack of knowledge. Panic	All listen to safety announcements. Meeting point throughout voyage
Large unknown area	Pupils getting lost or disorientated, or being late for meeting	On embarkation, staff escort pupils to special meeting area, eg Food Court. Pupils explore in groups of 3 minimum. Staff rota for meeting area. Pupils to assemble 15 mins. before docking time
Shops	Buying cigarettes or alcohol. Losing money or valuables	Remind pupils that under 17s are prohibited from buying tobacco and alcohol, even as gifts. Warn about keeping money safe. They should go in pairs.
Games machines	Spending all/some of their money. Talking with unsuitable characters	Consider creating the area "out of bounds". Staff to monitor situation. Specify maximum maximum amount spent