



THE WESTLEIGH SCHOOL
Aspiring & Achieving Together



HEADTEACHER: MR CARLTON BRAMWELL *BEd (Hons), MSc, NPQH*

24 November 2020

Dear Parent/Carer

Virtual Form Tutor Evening – Thursday 3 December 2020

I would like to invite you to attend our Parents' Evening on **Thursday 3 December 2020**. This is an important evening and provides you with an opportunity to meet with your child's form tutor to discuss key issues regarding the start at The Westleigh School.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from **Monday 23 November 2020** and will close on **Wednesday 2 December 2020**. Should you wish to make any changes after this date please contact the school office.

Please go to <https://westleigh.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.)

If you do not have access to the internet, please contact the school office who will be able to arrange an alternative.

Yours sincerely

Paul Lamoury
Deputy Headteacher