



THE WESTLEIGH SCHOOL
Aspiring & Achieving Together

October 2025

Dear Parent/Carer,

We would like to welcome you to attend Year 7 Parents evening on **Thursday 23rd October** commencing at 4.00pm - 7.00pm.

You will have the opportunity to discuss your child's current progress with staff; to celebrate successes and discuss any issues which have the potential to prevent them from realising their potential. Teaching staff are keen to ensure that you are fully informed about how best to support them in their studies and wider school life.

The parents evening will take place at school and to make your appointment we will be using an online appointment booking system through Arbor. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Please arrive at school for your first appointment along with the email containing your appointment list.

Appointments can be made with immediate effect and will close at midday on Thursday 23rd October. Should you wish to make any changes after this time please contact the school office.

Appointments are available to book with Mrs Ashton, Assistant Headteacher, SENCO should you have any SEND related queries. Please contact Mrs Ashton directly to make an appointment.

Please go to your Arbor account to book your appointments. (A short guide on how to add appointments is included on the back of this letter).

If you do not have access to the internet, please contact the school office who will be able to arrange an alternative.

Kind regards

Mrs Watling
(Director of Key Stage 2/3)