

Dear Year 11 Students and Parents/Carers,

Year 11 iPad Collection – Monday 15 June 2026

As Year 11 approach the end of their examinations, we will be collecting all school-issued iPads on **Monday 15 June 2026** following students' morning examination.

All students are required to return the complete iPad package that was issued to them by the school. This includes:

- School iPad
- Protective case (original school-issued case)
- Charging plug
- Charging cable
- Ipad Pencil

It is extremely important that all items are returned on this date. The iPads remain the property of the school and are loaned to students to support their education. The return process allows us to prepare and reissue devices to future students and ensure that all equipment is accounted for.

Students should check now that they have all components and begin locating any missing items before the collection date. Any items that have been lost, damaged beyond reasonable wear and tear, or not returned may incur a charge to cover the cost of replacement.

To avoid any unnecessary charges, we strongly encourage students and parents/carers to ensure that:

- The device is returned in its protective case.
- The charger, cable and iPad Pencil are included.
- All items are brought into school on Monday 15 June.

Students who do not return their equipment on the collection date will be contacted and arrangements will be made for the outstanding items to be returned. However, failure to return school property may result in replacement costs being charged.

We would like to thank students for their care and use of the iPads throughout their time at The Westleigh School and appreciate your support in ensuring that all equipment is returned promptly and in good condition.

Yours faithfully,



Kris Burge
Deputy Headteacher
The Westleigh School