



Westminster Primary Academy

Remote Teaching and Learning Policy for Parents

Online safety is paramount in the revised delivery of teaching and learning materials during these unprecedented times. All teaching and learning activities are focussed on recall of previously delivered content. Due to differences in individual circumstances teachers are not expected to deliver new subject content. This will reduce the possible misconceptions that can arise. As a result, Westminster Academy has created a limited number of pathways to support students, parent/carers and teachers:

- Class Dojo is in place for all classes. This will serve as our KS1 Home Learning platform.
- All KS2 parents have been asked to complete a form stipulating if they have access to their own IT device or would they like to borrow one from school.
- For those that request it paper based resources will also be sent out in the form of revision and practice books
- Google classroom tasks have been set for a number of subjects where appropriate (KS2)
- Access to other activities are available on our website - [home learning](#)
- Other school subscribed websites
 - Lexiacore5.com
 - activelearnprimary.co.uk
 - rmeasimaths.com
 - educationcity.com
 - ttrackstars.com
 - Phonicsplay.co.uk (KS1 + Rec, KS2 SEND)

Who is Remote Learning for?

Our Remote Learning option is available to all students who are unable to attend school through self isolation due to either family reasons or a closure of a year group bubble. A child who is unwell will not be expected to engage with home learning activities.

Expectations of parents

Whilst we appreciate that home learning is not the easiest of tasks especially if you are having to balance this between your own working hours/expectations there is an expectation that some learning takes place throughout the day. For most KS2 children this learning should be able to be accessed and completed independently, KS1 and reception children will obviously need more parental support. There will be enough work provided for a child to be accessing at least 4 hours everyday.

Revision and Practice Books

Revision and Practice books are provided as we are mindful that some children may be spending a significantly increased amount of the day in front of screens, as they seek ways to communicate with family and friends or for home entertainment purposes.

KS2 students (Y3-6) Chromebooks

There is an expectation that any borrowed school device is looked after in an appropriate manner. Any non-accidental damage may result in school looking to retrieve the cost of repair or replacement. A photo of the condition of the device will be taken before they are sent home for comparison reasons should it be needed.

The device may be shared with other students from Westminster or another FCAT school. We ask that no personal sign-in details are used for any site other than ones sent by teachers ie Facebook and that nothing is downloaded unless on instruction of a teacher.

Google Classroom

All Google Classroom chat features will be monitored and any misuse reported to SLT. There will be no live streaming of lessons for safeguarding reasons. Digital communications with pupils (email/submitted work) will be on a professional level in line with the academy's online safeguarding policy and only carried out using an official school email address.

All KS2 children have an email address and Google account to support their studies. These have already been shared with children as they utilise them as part of their in school provision.

The topic areas within Google Classroom may provide access to a range of websites that have been selected by teaching staff in line with the school's online safeguarding policy to support children's learning. These educational websites include a mix of resources including access to educational videos, questions, quizzes and wider revision materials.

Parents can privately message teachers in school hours if they are unsure about anything via Google Classroom or the ClassDojo app. If a teacher is unwell or uncontactable another member of staff will take over the responsibility of the responses to parents.

Email

Email accounts for each KS2 year group teacher have been created which all children have access to. Teachers can email whole year groups of children; however, this will be limited to a maximum of once a day.

Online Education – Parents/Carers

Many parents and carers have only a limited understanding of online safety risks and issues, yet they play an essential role in the education of their children and in the monitoring/regulation of the children's on-line experiences. Parents/carers often either underestimate or do not realise how often children and young people come across potentially harmful and inappropriate material on the internet and are often unsure about what they would do about it. "There is a generational digital divide". (Byron Report).

Internet Security

When accessing web sites and before entering any personal information you can ensure the link to that site is secure if:

- There is a padlock symbol in the browser window frame that appears when you try to log in or register.
- The web address begins with 'https://'. (The 's' stands for 'secure').

Assuming these are in place you have accessed a site where the owners have been issued with a digital certificate by a trusted third party. This suggests that information being transmitted is encrypted and protected from being intercepted by their parties. However, a certificate is no guarantee that the owner of the site you are communicating with is who you intended to communicate with so always carefully check the web page address to confirm its authenticity. A skilled developer can easily clone a real website and use it for malicious or fraudulent purposes.

Here are some simple tips to follow if your common sense tells you something doesn't feel right about a site you are accessing:

- Check there is a padlock in the browser window or 'https://' at the beginning of the web address, if not do not enter personal information
- Check for an email, contact number and/or postal address – if in doubt contact them directly to ensure they are authentic
- Check the web site address – look for typo's, misspellings, digits and characters that are incorrect
- Web search any site you are suspicious about to see if others have identified it is fraudulent or malicious

This is by no means an exhaustive list of things you should be on the lookout for or steps you can take to protect yourself. Seek advice if you have any doubts!

Additional advice for staying safe online

<https://www.nspcc.org.uk/keeping-children-safe/online-safety/>

<https://www.saferinternet.org.uk/advice-centre/parents-and-carers/resources-parents-and-carers>

SAFEGUARDING in Remote Learning

Westminster Primary are part of the Fylde Coast Academy Trust and have adopted their Safeguarding policy. This information is supplementary to our Safeguarding Policy which can be found on our [website](#) and covers bespoke practise within Westminster Primary. The DSL/safeguarding team will keep up to date with additional concerns regarding COVID-19 and be pro-active in liaising with external agencies and families.

1. For children and families who are isolating contact will be attempted daily for a welfare check and to ensure access to remote learning is maintained.
2. The family liaison team will, at least weekly, perform a home visit for all vulnerable children and any families that have not accessed remote learning.
3. Additionally, the team will home visit ANY child that hasn't accessed remote learning and who has not responded to a daily welfare check.
4. Staff and volunteers should contact the DSL or duty officer to raise any and all concerns a child, including new concerns where children are returning for isolation (for example, children are unusually quiet or boisterous etc.)
5. School will ensure that all records are up to date of any new information from other agencies from lockdown or isolation.
6. Parents will be asked to provide any updated health/welfare information on return from isolation.
7. The remote working/online safety policy reflects current practise for keeping children safe online.
8. Any concerns around online safety will follow the usual reporting procedures via CPOMS/DSL/Safeguarding teams.