



# Wheelock Primary School

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Headteacher: Mrs Sally Whitehead

5th May 2026

Dear parents / carers

Welcome to Wheelock. We are delighted that you have accepted the offer of a place for your child at our happy, thriving school. We look forward to getting to know you and your children over the coming months. Starting school can be a daunting process for both children and parents, especially if it is your first child. We aim to make the transition as smooth as possible for everyone and have put together a calendar of events for new starters to make sure they are ready and raring to go in September.

You should also have received via email a pack which contains links to several important forms as well as lots of information which we hope you will find useful. Please complete the forms as soon as you can and where possible, by Friday 22<sup>nd</sup> May. We will need also to see your child's original birth certificate (which includes occupation etc) to complete the registration process – please bring this to the school office or bring along to the 'Welcome Information Evening' on Monday 15<sup>th</sup> June 2026.

Please note that the Welcome Information Evening is for parents/carers and is not aimed at children. There will be lots of other opportunities for the children to get to know the school and their teachers. If possible, please arrange alternative childcare for this event as it can be very hard for parents to focus on the information being given with children in the room.

In September we try to settle the children into their new routine as quickly as possible without over-facing them. For the first day, the children stay up to but not including lunch. On the second day they stay and have their lunch then go home afterwards and, on the Friday, they stay for the whole morning, and then parents are invited to join us for a picnic lunch.

If you have any questions about any of these events or any other issues, please don't hesitate to get in touch.

Kind Regards,

Mrs S Whitehead  
Principal