

Friend's of Whitefield meeting

15th October 2018

Attendees: Nicola Simpson, Mrs Foster, Sheralyn Holme, Jessica Haslem-Bantoft, Becky Caslake, Lesley Mellis.

Apologies: Katie Mitchell, Amy Holden, Sarah McKiernan, Niky Hanlon.

Following last meeting:

- Countries day an excellent idea, would incorporate parts of the curriculum which is great!
- Breaking the rules day also a good idea. Would need someone to come up with a good list of rules to break.
- Car boot sale a good idea, yet would be better spring/summer so discuss at a meeting into New Year.
- Sweet sales possible, half termly Fridays. Possibility of splitting profits with a charity, e.g. Galloways?

Disco:

- Agreed that sweets are to be pre-packaged only, to save time and also would require less volunteers.
- Earlier start time discussed for Reception children due to it being a little overwhelming for some. Using regular communication methods to Reception parents to arrive early and use main door. Discuss after disco to see if this is needed.
- 12 volunteers needed, Joanne C to coordinate volunteers.
- Joanne S to do H&S plan.

Secret Santa Room:

- 7th December, to be set up the night before.
- Buying team, Jess H-B, Katie M, Sarah McK and Shirley already shopping.

Christmas tree festival:

- Miss Batey to coordinate.
- Jess H-B to assist, also to register at St Leonard's for taking part.
- June at toddler group to join in too!

Curry Night:

- Investigation needed surrounding licences for bring a bottle etc.
- Tash to be asked to run it, do the quiz etc.

CHAIRS REPORT

- Summer fair was very successful!
- Costs are up so evaluation needed into how to make it more cost effective.

- Pricing change needed on some things, for example disco and secret Santa room. Discuss next meeting to see if this worked, if the response was good.

Treasurers Report:

- Bank account not cost effective for us. Nicola and Lesley to make arrangements together to sort this out.
- Our costs need to be reduced! See above.
- Secondary person to look at finances is needed. Lesley's Auntie, Alison Sielski to do this.

Christmas Wish Lists:

- Jess H-B to send out wish lists to school teachers.
- £50 per class to spend.

Outdoor Classroom:

- 34m² barn required.
- Mrs F got quotes from various places, Matt Shorrocks provided the best quote of £11,750.00
- A donation was requested by Mrs F, which we have agreed to cover in full.
- AGREED BY ALL MEMBERS PRESENT.
- We have requested a plaque, which was agreed also.

Election of committee members:

- Nicola re-elected as chairperson
- Joanne S re-elected as vice-chair
- Lesley Mellis re-elected as Treasurer
- Jess H-B elected as Secretary

Logo Competition:

- Jess H-B to await school values to put onto logo competition form.
- Form seen by Mrs F and other FOW members and approved.

Newsletter:

- Newsletter template designed by a school parent at a cost of £13
- This will go out as a hard copy initially, hopefully after ½ term.
- To include a teaser or the barn proposal and financial info.

Next meeting – Brown Hare, Dec 4th at 6pm.