

**Friends of Whitefield Meeting**  
**7<sup>th</sup> July 2017, 6pm at The Brown Hare**

**Attendees:** Lesley Mellis, Katie Mitchell, Sarah Willers, Sheralyn Holme, Irish Moore, Joanne Shorrock

**Apologies:** Joanne Crawford, Amy Holden and Shirley Murrell

**1. Matters arising from previous meeting** *(not covered in this agenda)*

- Constitution has now been adopted
- 'FoW' section of the school website has been updated
- Facebook – Katie M has been given access to school's facebook page for FoW posts
- Proposed dates for 2017-2018 events – Katie M to send suggested dates to Mrs Foster for approval

**2. Finance**

- Bank account – forms still needing to be signed. Aim for it to be opened by Sept 2017
- Trustees – Lesley Mellis to chase up paperwork and ID for trustees, then add to Charity Commission's website
- Spending – Still waiting on invoices from school for SAS literature and Sadie's memorial
- Katie M to speak to Mr Huntington/Mr Birchall re: football nets

**3. Outdoor area plans**

Mrs Willers will research ideas and feedback at AGM in September

**4. Summer Fair arrangements**

- Katie Mitchell gave an update on progress.
- Booths have offered to donate hot dog buns for the fair
- Struggling for helpers on school stalls 7-9pm

**5. AOB**

Nothing

**Meeting ended 7.05pm**

**Next meeting will be AGM on Tuesday 26<sup>th</sup> September 2017**