

## Friends of Whitefield Meeting

Date: 13/11/2020  
Time: 7pm  
Location: Zoom Meeting

**Attendees:** Julie Geoffroy (Chair), Sarah Foster, Lynne Baker, Sarah Lewis, Charlotte Gothard, Katie Shuttleworth

**Apologies:** Sarah Collier

### Minutes

#### 1. Christmas Planning:

Online Pantomime –

Cost will be about £200.00. The PTFA are to contribute £100.00 towards the cost.

PTFA would like to buy pre bagged sweets for each classroom to have whilst watching the panto. **Action: Lynne/Sarah to buy pre bagged sweets. Cost should be £4.00 per class (14) totaling £56.00. Please could you make sure they are passed to school in time to quarantine before panto dates?**

Presents for classrooms –

Agreed to £25.00 per classroom this year due to fundraising difficulties because of COVID-19. **Action: Mrs. Foster to ask teachers what they would like this year. Please could the lists be emailed to FoW before the 27<sup>th</sup> November to give Lynne/Sarah time to buy and wrap the gifts?**

Christmas Raffle –

To be advertised as soon as possible and drawn in the last week of term

**Actions:**

**Charlotte to investigate virtual v's paper raffles and discuss with Julie and Mrs. Foster to decide on best option.**

**Charlotte to apply for a small lottery license from South Ribble Council.**

**Lynne to keep a list of all raffle prize donations. Would you be happy to receipt and keep all the prizes at your house until nearer the time Lynne?**

**All to try and contact local businesses to get donations for the raffle.**

**Katie to make a poster for the raffle once the details have been finalised. Please could you print and ask school to put up in classroom windows?**

**Julie to advertise raffle on social media and via PACConnect.**

Amazon Smile – Julie and Sarah have set up Amazon Smile and details have been posted on social media and sent out via PACConnect. Thank you both!

New reading resources for school – Mrs. Foster will let us know how much new books will cost soon.

